



Join Us For The **San Diego/Imperial Section** Imperial Roadshow

NOVEMBER 5, 2026 8 AM TO 2:30 PM

IMPERIAL COUNTY OFFICE OF EDUCATION

1398 SPERBER RD., EL CENTRO, CA 92243



Learn Locally

San Diego and Imperial Counties welcome to attend.



Meaningful Connections

Build stronger peer relationships and connect with school business professionals in your section.



Light Breakfast & Lunch

Meals are included with your registration.



Direct Access

Gain direct access to CASBO leadership and actionable professional learning courses.

Hosted by your section, each event brings a local lens to statewide school business priorities, blending practical insights with the chance to build lasting connections.

Contact Gina Hendrix, ghendrix@imperialusd.org for event questions.

Contact Michelle Neto, mneto@casbo.org, for registration questions.

Tickets:

\$35 Member Price

\$45 Non-Member Price

REGISTER TODAY

Deadline to Register

October 29

Imperial Roadshow Event Program

8:00 - 8:30 am

Networking & Breakfast

Building E: ACC

8:30 - 8:50am

Opening Session

Building E: ACC

9:00- 9:50 am

Session 1

Room: ITC

Excel in the Modern Era: Dynamic Arrays That Change the Way You Build Spreadsheets

Dynamic Array formulas have transformed the way Excel works. In this fast-paced demonstration, you'll learn how a single formula can automatically expand, update, and analyze data without copying formulas down rows. We'll explore practical functions like FILTER, SORT, SORTBY, UNIQUE, SEQUENCE, RANDARRAY, TAKE, DROP, CHOOSECOLS, and XLOOKUP together with Dynamic Arrays to build cleaner, more efficient spreadsheets. Whether you're new to modern Excel or looking to replace older techniques, you'll leave with ideas you can start using immediately.

Room: FLC B

School Facilities Foundations: A Beginner's Guide

Designed for individuals with limited knowledge of school facilities terminology, processes, and operations, this session provides a high-level overview of key concepts and how they are applied in a school district setting. Participants will gain a foundational understanding of common facilities terms, roles, and processes through real-world examples and practical insights.

Room: FLC C

Fiscal Foundations

Learn how school districts receive funding, how school budgets are developed, and why fiscal decisions matter.

10:00- 10:50 pm

Vendor Fair

Building E: ACC

11:00-11:50 pm

Session 2

Room: ITC

Excel Productivity Masterclass: Tips, Tricks & Hidden Features

Discover a collection of practical Excel tips and hidden features that can help you work faster and more efficiently. This demonstration will showcase time-saving shortcuts, formatting techniques, productivity tools, keyboard shortcuts, data analysis features, and lesser-known capabilities that can simplify your everyday work. Whether you're an occasional user or an experienced Excel professional, you'll walk away with new techniques to improve your productivity and impress your coworkers.

Room: FLC B

Cybersecurity Essentials for School Employees

Learn practical steps every school employee can take to safeguard district information, protect student and staff data, recognize cyber threats, and avoid common security risks.

Room: FLC C

Payroll Fundamentals: Taxes, OBBA, and Overtime Calculations

Learn the basics of payroll taxes and explore practical methods for calculating OBBA and overtime accurately.

Imperial Roadshow Event Program

12:00- 12:40 pm

Lunch

Building E: ACC

12:50 - 1:40 pm

Session 3

Room: ITC

Chart Your Course - ACA Compliance

In this session we'll address these uncertainties and provide resources for clarity. There have also been recent legislative updates related to reporting requirements that are important for employers to understand so they know their options for distribution of forms to employees.

Room: FLC B

Basic AI to boost productivity

Explore practical ways to use artificial intelligence to save time, improve efficiency, and support everyday tasks while using AI responsibly.

Room: FLC C

CSAM

Learn the fundamentals of the California School Accounting Manual, including account codes, funding classifications, and the basics of properly coding school district revenues and expenditures.

1:50- 2:30 pm

Closing Session

Building E: ACC

