CASBO Partner Webinar

FEMA Funding and Cal OES: What We Know Now and How to Track Costs

David Gillings  
Cal OES Officer

Joined by  
Robert Larsen and  
Vanessa Vaughn

Sheldon K. Smith  
SLOCOE, CBO

Discussion Points:  
♦ Experience with FEMA claims  
♦ Updated LAO Information

Lettie Boggs  
COLBI, CEO

Discussion Points:  
♦ Funding Sources  
♦ FEMA Process (brief)  
♦ Coding & Auditing  
♦ Strategy

Q&A with CalOES

Presented By

Webinar hosted by Brandon Fischer, Cisco Systems
Facilitated by Joanne Branch, COLBI
David Gillings  
Robert Larsen and  
Vanessa Vaughn  
California Governor’s Office of  
Emergency Services  
Recovery – Public Assistance Section  
916-600-4512  
David.Gillings@caloes.ca.gov  
Robert.Larsen@caloes.ca.gov  
Vanessa.Vaughn@caloes.ca.gov

Sheldon K. Smith, Ed.D.  
Assistant Superintendent, Business Services  
San Luis Obispo County Office of Education  
805-543-7732  
ssmith@slocoe.org

Q&A with CalOES

Our Service Lines

Lettie Boggs, CEO  
714-412-2216  
leboggs@colbitech.com
Two Funding Sources: CARES ACT and FEMA

CARES Act funding is allocated based on Title 1 formula, but does not have to be spent at Title 1 schools or follow other Title 1 requirements.

CARES Act funding covers 100% of eligible expenditures up to the amount of your grant.

CARES Act is administered by https://www.cde.ca.gov/fg/aa/ca/caresact.asp

Two Funding Sources: CARES ACT and FEMA

FEMA funding is administered by

FEMA funding covers 75% of eligible costs, after all other sources have been applied (no double dipping)

FEMA has very rigorous audit documentation requirements

https://www.caloes.ca.gov/cal-oes-divisions/recovery/covid-19
PROCESS & DOCUMENTATION

Improper process or documentation may render you ineligible for reimbursement even if the activity or item was otherwise reimbursable.

- Have Policy/Procedures in place
  - Follow them

- Include procurement, timekeeping, and other relevant documentation

- Include log of daily work
  - What were you doing?

- For FEMA, you will be assigned a manager. Ask that person your specific questions as you go!
ACCOUNTING & AUDIT

CARES Act will be similar to the recession funding with a designated resource number

FEMA Funding also requires a unique identifier, you need to establish it

- Clearly articulate in your coding by establishing a Function code FEMA, different than the Function for CARES (which the state assigns)

- You may not want the whole district to be one FEMA project, it may make for easier audit to make a project for each site and one for district wide/district office
  - You can create the unique identifier by using the districtwide FEMA Function coupled with a Function/Site that is unique when used in a string

- Demonstrate that no double dipping occurred

- Save your supporting documents in a system that will not purge them on an automated timeline
The FEMA Process – in brief

Request for Public Assistance (RPA)
Receive Approval, receive an Assigned Program Delivery Mgr (PDMG)
Manage your Damage Inventory (expenditures and documentation)
Within 60 days of the end of the event, submit your Streamlined App

Keep grants targeted, perhaps by site + one for district
**FEMA Acronyms**

**FEMA:** Federal Emergency Management Agency  
**PA:** Public Assistance program  
**PNP:** Private Nonprofit  
**RPA:** Request for Public Assistance  
**PW:** Project Worksheet  
**Cat B:** Category B Project Worksheet for “Emergency Protective Measures”  
**PAPPG:** Public Assistance Program and Policy Guide  
**Grantee:** State (sometimes tribal) government to which grant is awarded  
**Subrecipient:** Applicant for funding, such as a county, state agency, community, or eligible nonprofit
Strategy

• Use the CARES Act funding first – it is 100%
• Use the FEMA money next – it reimburses 75%

Keep in mind that they don’t cover the same things but both cover some things.

Refer to the websites to form a plan of what you will be tracking against each grant type.
If you missed viewing one, these 2 opportunities are still available:

- Google “CalOES Applicants Briefing”

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