



*The foremost authority on school business.*

March 12, 2020

**ALERT: CASBO Annual Conference Canceled**

Dear Annual Conference Guests, Exhibitors and Sponsors,

It is with deep regret that CASBO's 2020 Annual Conference & California School Business Expo, scheduled for March 29 to April 1, 2020, in Palm Springs, has been canceled due to growing concern around the coronavirus (COVID-19) and in alignment with the best practices laid out by the California Department of Public Health, Centers for Disease Control, World Health Organization and other relevant entities.

CASBO is automatically refunding all CASBO Annual Conference registration and exhibitor fees, even if you canceled prior to this notification.

If you have booked a hotel room within one of our blocks, CASBO will cancel that block, and you will receive notification from that hotel. If you have booked outside of our hotel offerings, you are responsible for canceling your own reservation. You will also need to cancel any other travel plans or accommodations that you made separately and are responsible for any associated fees.

We want to thank our CASBO presenters; the members of our Professional Councils, Associate Member Committee, Annual Conference Volunteer Task Force and Annual Conference Committee; our officers and Board of Directors; and our professional staff for their dedication and commitment to CASBO and this event.

Based on CASBO's Strategic Plan, we have already been reimagining learning for our members, and we are pleased to share that we will be announcing a new online learning solution in April. Please stay tuned for updates on how you can participate in a full line-up of content on our new e-learning platform.

We'll also continue to update our website ([www.casbo.org](http://www.casbo.org)) with the latest information. If you have any questions, please email us at [cancel@casbo.org](mailto:cancel@casbo.org).

Thank you for your understanding and for your support.

Sincerely,

A handwritten signature in blue ink that reads "Molly McGee Hewitt".

Molly McGee Hewitt, CAE  
CEO & Executive Director