

CASBO Certifications

Smart business. Smart schools.™



CHIEF BUSINESS OFFICIAL (and CBO^E)

Training: 440 hours of approved professional development

Add the ^E for Experience and Education: At least five current, consecutive years of CBO experience AND a bachelor's or graduate degree from an accredited university



DIRECTOR OF FISCAL SERVICES (and DFS^E)

Training: 220 hours of approved professional development

Add the ^E for Experience and Education: At least three current, consecutive years of DFS experience AND a bachelor's or graduate degree from an accredited university



DIRECTOR OF HUMAN RESOURCES (and DHR^E)

Training: 220 hours of approved professional development

Add the ^E for Experience and Education: At least three current, consecutive years of DHR experience AND a bachelor's or graduate degree from an accredited university

SCHOOL BUSINESS PROFESSIONAL I

Training: 60 hours of approved professional development

Experience and Education: At least three years of experience in an education-related position OR two years of experience in a management or supervisory position AND a high school diploma/ GED at minimum



SCHOOL BUSINESS PROFESSIONAL II

Training: 60 hours of approved professional development

Experience and Education: At least three years of experience in an education-related management or supervisory position AND at least two years of post-high school education

SCHOOL BUSINESS PROFESSIONAL III

Training: 60 hours of approved professional development

Experience and Education: At least five years of experience in an education-related management or supervisory position AND a bachelor's or graduate degree from an accredited university