Avoid FOMO. Connect with the original social network that is CASBO!

The pervasive use of social media has led to the discovery of a new ailment: fear of missing out. The tech-savvy call it “FOMO.” And you don’t want to catch it.

The good news is there’s a cure for FOMO. That cure is leveraging The Original Social Network — that’s CASBO — by attending the 2016 CASBO Annual Conference & California School Business Expo on April 13-16 in Pasadena.

Those who have contracted FOMO suffer from the fear they’ve made the wrong decision on how to spend their time. Waiver on attending Annual Conference and you’re susceptible. And your fear isn’t unfounded.

After all, this year’s conference will feature our industry’s best keynote speakers and more than 150 in-depth professional development sessions led by state and national experts in their fields, including even more career development and leadership sessions. It also will see the return of our popular Biz Table Talks.

You’ll get opportunities to meet face to face with the colleagues you like and follow — the authentic leaders in school business — and connect with their knowledge and expertise.

Plus, you’ll benefit not only from the solutions showcased at the state’s largest school business expo, but from special expo offers as well.

Join your CASBO colleagues at the 2016 CASBO Annual Conference & California School Business Expo next April.

It’s your antidote to FOMO … and the booster shot that your career, your organization and your students need. Register today, and we’ll see you in Pasadena!
Today, social media is used to share big ideas, crowd-source knowledge and connect with friends that span a lifetime. But long before platforms like Instagram, Twitter and Facebook came along, CASBO was connecting school business leaders and unifying them to help advance their professional learning and improve California’s schools.

In fact, CASBO could be considered the original social network because we’ve been at this since 1928. And perhaps the greatest example of our network is the CASBO Annual Conference & California School Business Expo – the annual professional development event that unites school business professionals in leading and learning. On April 13-16, 2016, we’ll be at the Pasadena Convention Center, and I want to encourage you to join us.

What you’ll find are hundreds of sessions to supercharge your professional development, networking events that let you connect to leaders in the field and colleagues in similar jobs, and dozens of opportunities to compare notes with friends old and new.

Plus, at the California School Business Expo, we’ll provide you with access to more than 250 exhibitors with whom you can collaborate to find the latest school solutions that meet your needs.

Please take a few minutes to see what the Annual Conference Committee and Annual Conference Volunteer Task Force have planned for you in 2016. Then get registered and instantly expand your professional and social network.

See you in Pasadena!

Leeann Errotabere
President
Conference Registration Information

Register for Annual Conference online at:
http://www.casbo.org/AC2016

Career Accelerator, Distinguished Access,
Executive Access and Associate Members
If registered on or before January 15, 2016: $745 – 3 Day
If registered after January 15, 2016: $845 – 3 Day
Single Day Registration: $445 – 1 Day

Aspiring Access, Organizational Members,
Non-Members and All On-Site Registrations
All registrations: $1,095 – 3 Day
Single Day Registration: $545 – 1 Day

Retired Members
All registrations on or before March 18, 2016: $200

Registration Package Includes
• Attendance at all General Sessions
• Over 150 Workshop Sessions
• Thursday Evening California School Business Expo
  Grand Opening Reception
• Thursday Night Dance and Social Event
• Friday Evening Associate Member-Hosted Hospitality Suites
• Friday Gala Cabaret & Casino Night

A CONFERENCE PARTICIPANT MUST BE A PAID MEMBER AT THE TIME OF REGISTRATION TO ENJOY THE MEMBER DISCOUNT.

Ticketed Events
Professional Council Lunches: $60 each
Walking Tour of Hawthorne High School: $20 each
Third General Session Luncheon: FREE with full early-bird registration*

Tickets for Professional Council lunches, walking tour of Hawthorne High School and Third General Session Luncheon may be purchased separately. We strongly recommend that you obtain your tickets in advance as on-site purchase of tickets for these events is limited and based on availability.

Important Dates
January 15, 2016: Deadline for early-bird registration
March 18, 2016: Deadline for all registration
After March 18, only on-site registration is available and includes increased fees as follows:
$1,095 for regular/full conference members, non-members and retired members.

*A if you do not register during the early-bird period, you must purchase a separate ticket for this event.

If you have any questions or concerns about online registration, please call CASBO at (916) 447-3783.
Please read – important information and helpful hints for registering:

Guests
• You may register a guest at no charge if eligible.
• Persons eligible for CASBO membership, even if the spouse of a member, may not register as a guest.

Confirmations
• We will send you an email notice confirming your registration, fees and meal ticket package.
• Please bring your confirmation notice with you to the registration desk.

Cancellations
• You must send any cancellation request in writing to the CASBO office no later than March 18, 2016, by 5:00 p.m.
• You may fax your cancellation request to (916) 447-3794 or email it to cancel@casbo.org.
• CASBO must assess a $150 fee to cover the cost involved with cancellations.
• CASBO will not provide any refunds for cancellations received after March 18, 2016, or for no-shows, due to guarantees and prepayments that CASBO must make to vendors and suppliers.
• CASBO will not accept any changes and additions to registrations after March 18, 2016.

On-Site Registration
• If you miss both the January 15 early-bird registration deadline and the regular March 18 registration deadline, you may still attend.
• Register on-site at the Convention Center, but remember that increased fees will apply and space may be limited.

Returns and Refusals
• CASBO will assess a $25 fee for any check returned by the bank.
• CASBO will not process registration on credit cards declined by the bank, and you will be notified of the problem.

Method of Payment
• Register with a purchase order number, Visa, Mastercard, American Express or Discover card.
• Send checks by mail only; CASBO will not accept faxed copies of checks as registration.

Watch for Updates!
CASBO will provide open-call workshop information and ongoing conference updates. Check your inbox and our website at casbo.org.
Hotel Registration Information

If you require hotel accommodations, contact these hotels directly.

The Westin Pasadena
191 N. Los Robles Avenue, Pasadena, CA 91101  (626) 792-2727
Ask for the CASBO discount room rate of $184* per night (single or double bed).
You also may reserve your room online at: http://bit.ly/Westin16
*Discount room rate deadline is March 11, 2016, or until the group block is sold out, whichever comes first.

Sheraton Pasadena
303 Cordova Street, Pasadena, CA 91101  (626) 449-4000
Ask for the CASBO discount room rate of $179* per night (double or king bed).
You also may reserve your room online at: http://bit.ly/Sheraton16
*Discount room rate deadline is March 21, 2016, or until the group block is sold out, whichever comes first.

Hilton Pasadena
160 S. Los Robles Avenue, Pasadena, CA 91101  (626) 577-1000
Ask for the CASBO discount room rate of $189* per night (double or king bed).
You also may reserve your room online at: http://bit.ly/Hilton16
*Discount room rate deadline is March 14, 2016, or until the group block is sold out, whichever comes first.

Marriott Courtyard Los Angeles Pasadena / Old Town
180 N. Fair Oaks Avenue, Pasadena, CA 91103  (626) 403-7600
Ask for the CASBO discount room rate of $199* per night (double or king bed).
You also may reserve your room online at: http://bit.ly/Marriott16
*Discount room rate deadline is March 21, 2016, or until the group block is sold out, whichever comes first.

If you have any questions or concerns about online registration, please call CASBO at (916) 447-3783.

Watch for Updates!

CASBO will provide open-call workshop information and ongoing conference updates. Check your inbox and our website at casbo.org.
Welcome First-Time Attendees

We’re glad you joined us in Pasadena!

Again this year, we’ve created a special meeting spot just for our conference first-timers: the Epicenter. Come and check out the CASBO 2016 Annual Conference & California School Business Expo and meet other newbies. Stop by for a chance to network and meet staff members and volunteers who are eager to answer questions and provide guidance for navigating your first conference.

Open Wednesday through Saturday, the Epicenter is located at the Pasadena Convention Center.

Wednesday, April 13, 2016
Pasadena Convention Center Tour
Meet at the Epicenter and join us for a tour to learn how to navigate the convention center, review conference materials and meet a friend or two.
Tour 1: 11:00 a.m. - 11:30 a.m.
Tour 2: 3:30 p.m. - 4:00 p.m.

Thursday, April 14, through Saturday, April 16
Pop by the Epicenter first thing in the morning (7:30 a.m. - 8:30 a.m.) to meet up and chat with other first-time attendees and some regulars before heading to morning workshops or the general sessions. Volunteers will frequent this lounge throughout the day to answer your questions and help you map out your day. Our staff and volunteers want to help you navigate the conference as easily as possible.

Who Should Attend Annual Conference?

Chief business officials
Department directors
Auditors and controllers
Risk managers and safety officers
Accountants and budget managers
Printing managers and staff
Board of education members
District attorneys and negotiators
Maintenance and operations staff
Community college staff
Confidential employees
Personnel officers and staff
Lobbyist and public information staff
Webmasters and web designers
Superintendents
Department supervisors
Purchasing and procurement agents and staff
Police chiefs and security personnel
Special education staff
Nutritionists and food service staff
Business clerical staff
Facility planners and engineers
Transportation officials
Charter school staff
School principals and ASB advisors
MIS and technology staff
Payroll professionals
Anyone involved in school business!
CASBO Offers An Abundance of Professional Opportunities

Professional Certification
Conference general sessions and workshops qualify for CASBO continuing education credits. A verification form and statement of attendance is included in your registration materials upon arrival.

Workshop Sessions
CASBO’s Professional Council members have planned hundreds of educational sessions. Disciplines covered include accounting, chief business officials, child nutrition, facilities, financial services, human resources, maintenance and operations, payroll, purchasing, retirees, risk management, technology, and transportation. Complete workshop descriptions begin on page 18. All registration packages include attendance at your choice of sessions to be held at the Pasadena Convention Center. This year, CASBO solicited proposals for new and innovative workshops from all members with the goal of adding value to the conference and providing attendees with additional opportunities in key subject areas. Enhancing members’ professional skills was the key initiative behind expanding the depth and breadth of the wonderful programs planned by our Professional Councils.

General Sessions
Our general session speakers were carefully chosen to offer CASBO members a blend of current trends, inspiration and motivation to help us in our daily lives, both in and out of the office. Please refer to page 14 for complete descriptions of the general sessions, which will take place at the Pasadena Civic Auditorium. The general sessions will begin at 9:15 a.m. on Thursday, April 14, and Friday, April 15. This year, CASBO continues our tradition of the Third General Session Luncheon. This year’s session features a panel discussion regarding “The Future of California’s Education Economy – The 2016 CASBO Economic Summit.” This is a ticketed function that is included in early-bird registration. Attendees who do not register during the early-bird period must purchase a separate ticket.

Professional Council Lunches
This year, the CASBO Professional Councils have planned several lunch sessions to be held at the Sheraton Pasadena. These lunch sessions will cover many disciplines including chief business officials, facilities, human resources and payroll, purchasing, and technology.

Walking Tour of Hawthorne High School
Join us on Wednesday, April 13, from 2:00 - 4:00 p.m. for a walking tour of Hawthorne High School, located at the northwest corner of El Segundo Boulevard and Inglewood Avenue. Hawthorne High School is one of three high school campuses within the Centinela Valley Union High School District. The project is a 92,000 sf. addition with a construction cost of $36,737,000 that was completed on schedule in September 2014, in time for the first day of school.

The scope of work included demolishing existing buildings that were over 50 years old and reorganizing parking lots, natural landscape areas and underground site utilities. The construction of new buildings included the Student Services and Counseling Center, Media Center, School of Science, and School of Engineering. To complete the master plan for the campus, a future Phase 2 will involve the School of Visual Art and Performing Art, and a Phase 3 that will include an athletic component and the School of Criminal Justice.

The vision for this campus reorganization takes into account the whole notion of a student-centered campus. The creation of the main student gathering space is defined by a 360-degree radial gateway that will tie together all of the different academies. Along the different datum of this gateway, palm trees were placed to create a ring of visual markers that are strategically placed to frame the entry to each academy. Upon entering the academy courtyard, visitors see that each academy, however tied together as a whole, is uniquely different in its courtyard design. For instance, at the School of Science, amorphous berms represent free-flowing amoebas, while the School of Engineering has a courtyard laid out like mechanical gears, and the School of Visual Art and Performing Art has an amphitheater for outdoor performances.

Back by popular demand – Biz Table Talks; and Career Development and Leadership Workshops!
Biz Table Talks are open-forum discussions on education programs or practices that are designed for a small group of participants and led by a discussion facilitator. The 45-minute topical discussions will take place on Thursday, April 14, from 11:15 a.m. - noon. Also this year, we’ll have even more workshop sessions devoted to career development and leadership. Visit our website at casbo.org after January 4 for a complete list of these popular events.
California School Business Expo
This year’s Expo will take place at the Pasadena Convention Center, and our Grand Opening Reception on the evening of Thursday, April 14, will include more than 200 companies offering the latest products, services and information in their respective specialties and areas, as well as a variety of food and beverages, all compliments of the exhibiting companies.

Professional networking opportunities will be expanded on the exhibit floor on Thursday, April 14, from 5:30 - 7:30 p.m., and Friday, April 15, from 10:00 a.m. - 4:00 p.m. The Expo will be closed for lunch from 12:00 - 1:00 p.m. New this year is designated expo time on Friday, April 15, from 1:45 - 3:45 p.m. No workshops will be in session during this time.

Tax Deduction and Expenses
An income tax deduction may be allowed for education expenses (including registration fees, travel, meals and lodging) undertaken to maintain and improve your professional skills. (Treas. Reg. 1.162-5 Coughlin v. Commissioner 203 F.2d 307) Check with your personal tax advisor for confirmation.

Watch for Updates!
CASBO will provide open-call workshop information and ongoing conference updates. Check your inbox and our website at casbo.org.
### Wednesday, April 13, 2016
- 6:30 a.m. - 12:00 p.m. Associate Member Committee Scholarship Golf Tournament
- 2:00 p.m. - 4:00 p.m. Walking Tour of Hawthorne High School
- 2:00 p.m. - 4:30 p.m. Board of Directors meeting
- 6:00 p.m. - 9:00 p.m. President’s Leadership Recognition Dinner – by invitation only

### Thursday, April 14, 2016
- 8:00 a.m. - 9:00 a.m. Partners’ Breakfast – by invitation only
- 8:00 a.m. - 9:00 a.m. Professional Council workshop sessions
- 9:15 a.m. - 11:00 a.m. First General Session – presentation of Sky Joyner Award
- 11:15 a.m. - 12:00 p.m. Biz Table Talks – best practices
- 12:15 p.m. - 1:30 p.m. Lunch on your own or Professional Council lunches
- 1:45 p.m. - 3:45 p.m. Designated Expo time – no workshop sessions
- 4:00 p.m. - 5:00 p.m. Professional Council workshop sessions
- 5:30 p.m. - 7:30 p.m. Grand Opening Reception – California School Business Expo
- 8:00 p.m. - 1:00 a.m. Gala Cabaret & Casino Night

### Friday, April 15, 2016
- 8:00 a.m. - 9:00 a.m. Executive Access Breakfast – by invitation only
- 8:00 a.m. - 9:00 a.m. Professional Council workshop sessions
- 9:15 a.m. - 11:00 a.m. Second General Session
- 10:00 a.m. - 4:00 p.m. California School Business Expo
- 11:15 a.m. - 12:15 p.m. Professional Council workshop sessions
- 12:15 p.m. - 1:30 p.m. Lunch on your own or Professional Council lunches – Expo closed
- 2:00 p.m. - 4:15 p.m. Professional Council workshop sessions
- 5:30 p.m. - 7:30 p.m. Associate Member-hosted hospitality suites – minimum age 21
- 8:00 p.m. - 1:00 a.m. Gala Cabaret & Casino Night

### Saturday, April 16, 2016
- 8:00 a.m. - 11:30 a.m. Professional Council workshop sessions
- 12:00 p.m. - 1:45 p.m. Third General Session Luncheon
- 2:00 p.m. - 4:15 p.m. Professional Council workshop sessions
Annual Conference Committee and Volunteer Task Force

The 2016 CASBO Annual Conference & California School Business Expo is member-driven and directed. Our member leaders have collaborated on and coordinated every workshop, general session, networking activity and event.

The 2016 Annual Conference Committee is responsible for creating and coordinating over 150 workshops with CASBO’s Professional Councils and associate members. These leaders work to develop workshops that are member-focused, timely and relevant for school business officials. Work begins more than a year in advance of the conference to secure outstanding presenters, develop programs and manage logistics.

The 2016 Annual Conference Volunteer Task Force provides the driving motivation and focus for member services and networking events at the conference. These member leaders recruit volunteers to assist at registration and the Expo, provide support services to workshop presenters, coordinate student entertainment, assist with general sessions, and offer CASBO members a variety of social networking opportunities. Our volunteers support the member focus and spend countless hours behind the scenes making arrangements for a successful conference.

Annual Conference Committee

CHAIR
Greg Blount, Merced City ESD

ASSISTANT CHAIR
Jeannie Goobanoff, Retiree

IMMEDIATE PAST CHAIR
Judith Miller, Perris Union HSD

ACCOUNTING PROFESSIONAL COUNCIL CHAIR
DeCarlos Kaigler, Alameda COE

CBO PROFESSIONAL COUNCIL CHAIR
Sherry Mata, Corona-Norco USD

CHILD NUTRITION PROFESSIONAL COUNCIL CHAIR
Jamie Phillips, Upland USD

FACILITIES PROFESSIONAL COUNCIL CHAIR
David Miranda, Tustin USD

FINANCE PROFESSIONAL COUNCIL CHAIR
Kassandra Booth, Cloverdale USD

HUMAN RESOURCES PROFESSIONAL COUNCIL CHAIR
La Faye Platter, Hemet USD

MAINTENANCE & OPERATIONS PROFESSIONAL COUNCIL CHAIR
Tuan Nguyen, University of California, Los Angeles

PAYROLL PROFESSIONAL COUNCIL CHAIR
Mike Stribling, Riverside COE

PURCHASING PROFESSIONAL COUNCIL CHAIR
Guiselle Carreon, San Diego COE

RETIREE PROFESSIONAL COUNCIL CHAIR
Jeannie Goobanoff, Retiree

RISK MANAGEMENT PROFESSIONAL COUNCIL CHAIR
Erin Tarkhanian, Redwood Empire Schools Insurance Group

TECHNOLOGY PROFESSIONAL COUNCIL CHAIR
Greg Blount, Merced City ESD

TRANSPORTATION PROFESSIONAL COUNCIL CHAIR
Corrin Reynolds, San Jose USD

ASSOCIATE MEMBER COMMITTEE REPRESENTATIVE
Marilyn Cleveland, Dannis Woliver Kelley

CASBO EXECUTIVE DIRECTOR
Molly McGee Hewitt, CAE

CASBO STAFF
Lori Smith
Additional Networking Opportunities

CASBO continues its tradition of offering members outstanding social and networking opportunities, along with quality professional development. The 2016 CASBO Annual Conference & California School Business Expo and our social events provide multiple opportunities to network with your colleagues and meet our CASBO partners and associate members!

Expo Grand Opening Reception*
Join your colleagues and friends as we celebrate the grand opening of our California School Business Expo on Thursday, April 14, from 5:30 - 7:30 p.m. in the Pasadena Convention Center. Visit our vendors, enjoy our reception, and enter to win a variety of great prizes and gifts.

Please note: Badges are required in the Expo hall.

Dance and Social Event*
Immediately following the Thursday night Expo grand opening, join your colleagues and friends for an evening of dancing and socializing from 8:00 p.m. to midnight at the Pasadena Convention Center.

Associate Member Hospitality Suites*
On Friday, April 15, from 5:30 - 7:30 p.m., join us at the Sheraton Pasadena in the member-hosted hospitality suites, a longtime CASBO tradition sponsored by our partners and associate members. Visit a variety of suites where food, beverages and entertainment await.

Gala Cabaret & Casino Night*
Back by popular demand is our Gala Cabaret & Casino Night. Join us immediately following the hospitality suites on Friday. This evening extravaganza will take place in the ballroom at the Pasadena Convention Center with gaming tables opening at 8:00 p.m. CASBO members and guests also can dance the night away until 1 a.m.

Associate Member Workshops
The 2016 Annual Conference & California School Business Expo offers a series of workshops presented by our associate members and held in the Pasadena Convention Center. CASBO associate members will facilitate workshops covering a variety of topics and including critical issues facing school business officials. Look for complete details in the conference program booklet that will be distributed at the conference and in updates on our website at casbo.org.

* Please note: Attendees must be 21 years of age or older to participate in these events.
General Session Speakers

First General Session
Thursday, April 14, 2016

Dan Thurmon
Dan Thurmon is the author of two books; a renowned speaker; and a recognized expert in delivering peak performances, both onstage and in the workplace. As president of Motivation Works, Inc., he has worked with hundreds of clients and delivered thousands of presentations worldwide, helping organizations and individuals implement action plans and move confidently through transitions.

Dan began his performance career at the age of 11, crafting a one-man show that incorporated comedy, juggling and acrobatics, allowing him to develop a strong work ethic and learn fundamental lessons about performance excellence at a very early age. He went on to graduate from the University of Georgia with a degree in marketing and management and has extensively studied personal development and crafted a unique methodology which he teaches to audiences and clients.

A recent inductee to the prestigious Speakers Hall of Fame, Dan delivers experiences that go beyond motivation, teaching concepts and skills in a highly engaging and entertaining manner. He incorporates his lifelong performance skills to create high-impact events. His programs have educated and uplifted Fortune 500 companies, young audiences, and even the troops on the front lines of Afghanistan and Iraq. Dan’s philosophy can be summarized by the title of his book, “Off Balance on Purpose.” He believes that we will never achieve “perfect balance” and should instead learn to embrace uncertainty and initiate positive changes that lead to growth. He also believes that we should go beyond the pursuit of “success” and enhance our life experiences and professional endeavors with purposeful, positive contributions.

Second General Session
Friday, April 15, 2016

Elizabeth McCormick
As a former U.S. Army Black Hawk pilot, Elizabeth McCormick flew command and control, air assault, rappelling, and top-secret intelligence missions; and she also transported high-level government VIPs, including the Secretary of Defense. Her stories keep attendees on the edges of their seats, turning them into relatable lessons that any audience can put into immediate action.

Elizabeth received many awards in the army and supported United Nations peacekeeping operations in Kosovo, receiving the Meritorious Service Medal for her excellence in service. In 2011 she was awarded the U.S. Congressional Veteran Commendation for her commitment to serving her country and community as a disabled veteran. An authority on leadership and veterans’ issues, Elizabeth has been covered by ABC, CBS, FOX, CW, MSNBC and The Wall Street Journal. She is a best-selling author who has written more than ten books, including a personal development book, “The P.I.L.O.T Method: The 5 Elemental Truths to Leading Yourself in Life!,” and a series of small-format, business success tip books, “Soar 2 Success.”

As an in-demand renowned motivational business success speaker, Elizabeth appears at more than 100 speaking engagements each year. She has appeared before a variety of audiences such as Coca-Cola, Sherwin Williams, Boston Scientific, Rockwell Collins, Lockheed Martin, Raytheon, Convene, Prudential, Mass Mutual, Old National Bank and Charles Schwab, inspiring them with her pioneering aviation experiences and sharing her lessons learned in a dramatically memorable keynote presentation. As a premier leadership trainer and top performing founding member of the John Maxwell Team of speakers, Elizabeth is a dynamic and energizing entertainer sought after for events around the world.
BACK BY POPULAR DEMAND!

Third General Session Luncheon
Saturday, April 16, 2016

The Future of California’s Educational Economy – The 2016 CASBO Economic Summit

In an effort to prepare for and embrace change in our industry that will occur as a result of our state’s economy, last year, CASBO introduced a new feature to Annual Conference: The Future of California’s Educational Economy – the CASBO Economic Summit.

Created to provide members with essential information on the current and future economic, demographic and workforce factors that affect California’s public schools, this year’s summit will feature a panel of renowned economists, as well as demographic and workforce experts, who will offer their forecasts for 2016-17.

Not offered to school business officials anywhere else in California, this data-driven and expert-directed program provides you with key information on housing trends, the state and national economic forecast, and demographic information on population trends and changes in the workplace. It’s a “must attend” for all CASBO members.

Plan more effectively for your future and that of your LEA – join us for our 2016 economic summit in Pasadena and get a first glimpse of our new forecast for 2016-17 AND find out how accurate our predictions for 2015-16 turned out to be!

Invitations have been extended for our speakers, and as this booklet goes to press, we are awaiting confirmations. Watch our communications and our website for updates!

Watch for Updates!

This year, we’ll have even more workshop sessions devoted to career development and leadership.
CASBO 2016 Annual Conference & California School Business Expo Sponsors

**Strategic Alliance Partners**

- American Fidelity Assurance Company

**Premier Plus Partners**

- Horace Mann
- Keenan

**Premier Partners**

- Axa redefining standards
- Cisco
- Southwest School & Office Supply
- SunEdison
- Valic

**Associate Members**

- Fortinet
- Panasonic
- Stifel

This is a partial list of sponsors as of the date of publication. Additional sponsorships are available for this and other CASBO events. For details, please contact Tricia Meister, Account Manager, Partnerships & Sponsorships, at (916) 504-2253 or tmeister@casbo.org.
Exhibiting Companies

ActPoint KPI
ALC
American Fidelity Assurance Company
American Technologies, Inc.
Anchor Audio, Inc.
APOC
ASCIP (Alliance of Schools for
Cooperative Insurance Programs)
AssetWorks
AXA
A-Z Bus Sales Inc.
Blue Label Power, Inc.
Burke, Williams & Sorensen, LLP
Burnham Benefits Insurance Services
BusWest
CAL ERGONOMICS/OFFICE MASTER & ISE
Cal Recycle
California Financial Services
California School Boards Association
California School Boards Association
California’s Valued Trust
CalPERS
Capitol Public Finance Group, LLC
Card Integrators Corporation
CASBO
Cetera Advisor Networks
Christy White Associates
Climatetec Building Technologies Group
Colbi Technologies, Inc.
Complete Business Systems
Contrax Furnishings
Crowe Horwath LLP
Dale Scott & Company
Dannis Woliver Kelley
Dave Bang Associates
Davis Demographics & Planning
DecisionInsure LLC
Delta Dental of California
Digital Schools
Dolinka Group, LLC
E&I Cooperative Purchasing
Eagle Software
EDGE Construction LLC/ Ledcor
Epylon Corporation
Escape Technology
Fagen Friedman & Fulfstorf, LLP
Fatbeam
FlexGround
Fortinet
Fortress Systems International
Gen7 Schools/American Modular
GRAND G & G INC
HD Supply
Heartland School Solutions
Hemet Unified School District
Transportation Department
Hertz Furniture
High Desert & Inland Employee-Employer Trust
Horace Mann Companies
Hour Zero-School Emergency Program
Illuminate Education
Indoor Environmental Services
Infinite Campus
Infinity Communications & Consulting
Insight Systems Exchange
JIVE Communications
Johnson Controls, Inc.
Jones Hall, APLC
Kaiser Permanente
Keenan & Associates
Keygent LLC
Kitchell
KNN Public Finance
Kronos, Inc.
Leader Services
Liebert Cassidy Whitmore
Lozano Smith, LLP
M Bar C Construction
Meehleis Modular Buildings, Inc
MES Vision
Mobile Modular Management Corp.
National Joint Powers Alliance
Nigro & Nigro, PC
Office DEPOT
OnPoint
Pacific Educators Insurance Services
Padgett’s Cleaning & Restoration Inc.
Panasonic
PARS
PEPPM
Planetbids, Inc.
Public Financial Management
QSS
REEP
RelIEF
Resource Solutions of SF Group, Inc.
Robertson Recreational Surfaces/Tot Turf
RWP Landscape Materials
Sandy Pringle Associates
School Innovations & Achievement
School Outfitters
School Site Solutions, Inc.
School Specialty Inc.
SchoolDude.com
Schools Excess Liability Fund
Security Benefit
Sehi Computer Products
Self Insured Schools of CA
Seon
SEWLP
Sierra School Equipment
SIGMA.net, Inc.
Silver Creek Industries, Inc.
Smith System
SOS Survival Products
Southern California Schools Risk Management
Southwest School & Office Supply
SPURR School Project for Utility Rate Reduction
Stifel, Nicolaus & Company, Inc.
SunEdison
SunGard K-12 Education
SunPower Corporation
SupplyMaster Inc.
SyTech Solutions
Tandus/Centiva
Tax Deferred Solutions
TCPN
Tekvisions, Inc.
TerraVerde Renewable Partners
The Garland Company, Inc.
The KYA Group
The Standard
Thompson Engineering
Time & Alarm Systems
TimeClock Plus
TIPS
Troxell Communications
TSA Consulting Group, Inc.
Tyler Technologies
U.S. Communities
VALIC
Vanir Construction Management, Inc.
Vavrinek, Trine, Day & Co., LLP
Vicenti Lloyd & Stutzman LLP
Virco, Inc.
Voya Financial

Current exhibitor list as of the date of publication. Additional companies will be in attendance;
updated exhibitor information is available on our website at casbo.org.
Workshop Sessions

Accounting

Session ID: ACT10
Room: 102
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: LCFF Funding and the FCMAT LCFF Calculator
Description: The journey through the Local Control Funding Formula (LCFF) transition is well under way. What’s new? What’s changed? Join the Fiscal Crisis & Management Assistance Team’s (FCMAT) LCFF Calculator development team for an overview of significant changes in navigating within the LCFF Calculator and estimating your district or charter school funding under LCFF. This session will provide a general understanding of how to navigate within the calculator and prepare estimated Phase-In Entitlements, review the various factors that will affect revenue estimates, discuss the various components of the LCFF Target and LCFF Phase-In Entitlement and provide an overview of recent changes and updates to the LCFF Calculator.
Speaker: Andrea Alvarado, Management Analyst - Information & Data Systems, Fiscal Crisis & Management Assistance Team
Speaker: Marisa Ploog, Fiscal Intervention Specialist, Fiscal Crisis & Management Assistance Team

Session ID: ACT12
Room: 102
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.
Title: ASBs: The Quest for a Finding-Free Audit
Description: Join us as we follow Betty the Bookkeeper in her quest to have zero ASB findings. Explore ways to bridge the gap between district office requirements and school site realities.
Speaker: Doug Beaton, Fiscal Analyst, Fontana USD
Speaker: Jennifer Hall, CPA, Senior Manager, Crowe Horwath LLP
Speaker: Susana Lopez, Director, Fiscal Services, Irvine USD

Session ID: ACT13
Room: 102
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Two, Four, Six, Eight, How Should We Appreciate? We Appreciate You!
Description: You appreciate your staff. But do they feel appreciated? Explore ways to personalize effective communication and encouragement to your staff. This fun, interactive workshop will be based on Gary Chapman and Paul White’s book, “The Five Languages of Appreciation in the Workplace.”
Speaker: Peni Harbauer, Director, Budget & Finance, Moreno Valley USD
Speaker: Kristin Lange, Contracts Analyst, Orange County DOE
Speaker: Dusty Nevatt, Partner, Vavrinek, Trine, Day & Company, LLP
Speaker: Chris Rabing, Director, Fiscal Services, Perris Union HSD

Session ID: ACT14
Room: 102
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Title: Are You Ready for the New Federal Omni-Circular Requirements?
Description: This session brings you the latest developments surrounding the new Office of Management and Budget Omni-Circular requirements. The focus of the new regulations has shifted from compliance to performance, with increased responsibility. Audits will now focus on whether the entity is meeting objectives; “outcomes” are the new focus, not “process.” The new regulations also add flexibility to the way grantees develop processes. In this session, experienced auditors will detail the new requirements to help your district prepare.
Speaker: Megan Asselin, CPA, Senior Manager, Vicenti, Lloyd & Stutzman, CPAs
Speaker: Tina Henton, CPA, Partner, Vicenti, Lloyd & Stutzman, CPAs
Speaker: Gema Ptasinski, CPA, Partner, Vicenti, Lloyd & Stutzman, CPAs

Session ID: ACT20
Room: 102
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: Current Issues Impacting Education Finances
Description: Now that the Legislative Analyst’s Office has framed the California economic environment, a team from School Services of California (SSC) will explain the impact on the educational environment. A lot will have happened since the January budget release, and SSC will bring CBOs up to date on the relevant issues that might impact school operations and planning for the May Revision and beyond.
Speaker: Ron Bennett, CEO, School Services of California, Inc.

Session ID: ACT21
Room: 102
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: Charter School Oversight and Operations
Description: This workshop will provide administrators and fiscal staff of charter schools, county offices of education and charter schools with the latest information on charter school finance, facilities and oversight considerations, including the petition review process in the era of the Local Control Funding Formula and Local Control Accountability Plans.
Speaker: Debbie Fry, CBO, Lassen Union HSD
Speaker: Brianna Garcia, Director, Management Consulting Services, School Services of California, Inc.
Speaker: Kathleen Spencer, Director, Management Consulting Services, School Services of California, Inc.

Session ID: ACT31
Room: 102
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: Fraud: How to Get Your District Free Publicity
Description: This workshop will address major fraud risk factors that exist in school district operations. The goal of the session is to help school districts to identify areas where they may be susceptible to fraud and to implement best practices to help minimize those risks.
Speaker: Jeffery Nigro, CPA, CFE, President and CEO, Nigro & Nigro, PC
Title: Pure Politics: The Political Landscape Impacting Schools in the Coming Year

Description:
There’s never a dull moment in California politics, and the variables that shape the political landscape can have a big impact on education policy, local control and the funding provided to public schools. Next year will be a politically crucial year with the future of California investments in education and tax policy front and center. In addition, key seats in the Legislature, Congress and the U.S. Senate will be up for grabs, changing the calculus for major decisions impacting K-12 education. Join us as we discuss the key issues school administrators should be concerned with in 2016.

Speaker: Kevin Gordon, President and Partner, Capitol Advisors Group, LLC

Title: Developing a Future-Ready Technology Ecosystem: An LCAP Strategic Approach

Description:
As technology continues to evolve faster than we can spell the name of any product, it’s increasingly important to build an environment that allows an organization to change within the digital revolution. This session will help attendees understand why it’s important to strive for an environment that offers flexibility, manageability, alignment, sustainability and scalability for future learning needs. Learn how to ensure to Local Control Accountability Plans (LCAPs) align the ecosystem with other institutional priorities; leverage various funding sources; create a culture of adaptive learning; establish an agile approach to planning and a broad approach that allows learning from peers; include review/measure systems; and create lasting partnerships and internal collaboration.

Speaker: Myles Allen, Portal Specialists Manager, Corona-Norco USD
Speaker: Ben Odipo, Assistant Superintendent, Information Technology, Corona-Norco USD

Title: Economic Outlook

Description:
Jennifer Kuhn will bring a current perspective to the education economic forecast for 2015 and 2016.

Speaker: Jennifer Kuhn, Director, K-12 Education, California Legislative Analyst’s Office

Title: FCMAT is Alive and Well

Description:
While the public may believe that the LCFF has fixed all the financial issues with school districts, the FCMAT Team is still busy working to keep districts out of the newspapers. FCMAT will discuss what areas school districts need to have on their watch list – in order to stay off of FCMAT’s watch list.

Speaker: Joel Montero, CEO, FCMAT

Title: The Future is Here! Is your Negotiated Agreement Ready?

Description:
The future is here as we work to address Common Core State Standards, STEM/STEAM, flipping, blending and general changes in educational philosophy, teaching delivery and curriculum. Is your negotiated agreement stuck in the 1970s and based on a 1950s industrial model? What about hours of work; instructional time blocks; co-teaching and schools without walls; the virtual classroom; and evaluating effective teaching and student success? This session will provide an “Overarching Audit for the Future, to Prepare for the Present.” Learn how to assess your district’s current agreement’s ability to meet present needs and how to assure contract language creates a dynamic agreement that can adapt quickly to new working and learning conditions without the need for constant renegotiation.

Speaker: Gregory Dannis, Attorney, Dannis Woliver Kelley

Title: LCAP Proportionality and Compliance

Description:
This session will cover measurable outcomes, quantitative versus qualitative measurements and how districts will be held accountable under Local Control Accountability Plans.

Speaker: Jannelle Kubinec, Director of Federal, State and Special Projects, WestEd

Title: Hot Topics In School Finance

Description:
School Services of California staff, including CEO Ron Bennett and President John Gray, will share their knowledge and expertise while discussing budget proposals for 2016-17 and other pressing issues in school finance during this informative session.

Speaker: Ron Bennett, Chief Executive Officer, School Services of California, Inc.
Speaker: John Gray, President, School Services of California, Inc.
Speaker: Maureen Evans, Vice President, School Services of California, Inc.
Speaker: Sheila Vickers, Vice President, School Services of California, Inc.
Workshop Sessions

**Chief Business Official**

**Session ID:** CB030  
**Room:** 106  
**Day/Time:** Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.  
**Title:** Maximizing and Linking Your Bond, Capital Facilities and Maintenance & Operations Programs  
**Description:** In a time of limited resources, it is critical that a district's bond and capital facilities programs are linked to the maintenance and operations program. This workshop will highlight best practices on how these critical programs can be linked and coordinated in ways that make both more effective and help stretch limited resources and dollars. With the state school facilities program largely in limbo, school districts remain on their own when it comes to capital improvement and financing. There are only so many things a district can do. However, there are ways to be creative and make limited options more effective. This workshop will feature seasoned practitioners who have developed comprehensive programs and strategies to maximize their capital funding and improvement programs.  
**Speaker:** Robert McEntire, Assistant Superintendent/CBO, Glendale USD  
**Speaker:** Brett McFadden, Assistant Superintendent/CBO, Campbell UHSD

**Session ID:** CB032  
**Room:** 106  
**Day/Time:** Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.  
**Title:** As The Capitol Turns: Making Sense of the 2016 Legislative Year  
**Description:** CASBO’s governmental relations team will provide an overview of the myriad issues it dealt with at the state Capitol in 2015, including the Local Control Funding Formula; the future of school funding; accountability; transportation; and bills pertaining to facilities, school nutrition, the teacher evaluation process and more. This session also will provide an “insider’s look” at what’s in store for the second half of the 2015-16 legislative session.  
**Speaker:** Sara Bachez, Assistant Executive Director, Governmental Relations, CASBO  
**Speaker:** Enrique Ruscho, Legislative Advocate, Governmental Relations, CASBO

**Child Nutrition**

**Session ID:** CN10  
**Room:** 208  
**Day/Time:** Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.  
**Title:** Confidentiality in Child Nutrition  
**Description:** Who can share and know the specifics of free and reduced-price meal eligibility is a common topic of discussion. The issue has come to the forefront since the introduction of the Local Control Funding Formula and Local Control Accountability Plans. This workshop will review current confidentiality laws and identify circumstances where student meal eligibility can and cannot be shared. We’ll also discuss the process districts need to enlist to ensure board policy and internal procedures are in place to support current laws regarding confidentiality.  
**Presider:** Amanda Colon, SNS, Director of Child Nutrition, Corona-Norco USD  
**Speaker:** Stephanie Bruce, Nutrition Service Director, Palm Springs USD

**Session ID:** CN12  
**Room:** 208  
**Day/Time:** Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.  
**Title:** Cafe Funds Part 1: Straight from the CDE  
**Description:** The nonprofit school food service account, also known as the cafeteria fund, has received a lot of attention this year. Join us to discuss cafeteria funds and what part they play in remodels and renovations. Nutrition service directors and chief business officials are urged to attend.  
**Presider:** Jamie Phillips, Nutrition Service Director, Upland USD  
**Speaker:** Sean Hardin, Staff Services Manager I, CDE

**Session ID:** CN13  
**Room:** 208  
**Day/Time:** Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.  
**Title:** Cafe Funds Part 2: Cafe Funds in Action  
**Description:** This workshop, part two of a series on cafeteria funds, will feature nutrition service directors and assistant superintendents sharing their real-life experiences and successes using the cafeteria fund for allowable purchases.  
**Speaker:** Krista Dixon, Nutrition Service Director, Rosemead School District  
**Speaker:** Alan Giles, Assistant Superintendent of Business Services, Hesperia USD  
**Speaker:** Denise Jaramillo, Assistant Superintendent of Fiscal Services, Alhambra USD  
**Speaker:** Harold Sullins, Director of Nutrition Services, Hemet USD  
**Speaker:** Vivien Watts, Executive Director of Food & Nutrition Services, Alhambra USD

**Session ID:** CN14  
**Room:** 208  
**Day/Time:** Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.  
**Title:** Administrative Review: What Districts Need to Know  
**Description:** Preparing for your administrative review can seem like a daunting task for any district. Come to this workshop to get tips from districts that have been in your shoes. You’ll also get ideas on how to prepare for and survive your audit.  
**Speaker:** Monique Stovall, MBA, RD, Director of Nutrition Services, San Juan USD
**Child Nutrition**

**Session ID: CN20**
Room: 208
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: Child Nutrition Legislative Update
Description: Join us as the public policy and legislation chair for the California School Nutrition Association speaks about the various policies and legislative updates that can impact your district’s nutrition service program.
Presider: Jamie Phillips, Nutrition Service Director, Upland USD
Speaker: Ralph Peschek, Administrator of Child Nutrition, Pasadena USD

**Session ID: CN21**
Room: 208
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: Child Nutrition Professional Standards
Description: Learn about the key requirements and flexibilities in the Professional Standards Final Rule, as well as available resources to assist you in implementing the new requirements.
Presider: Jamie Phillips, Nutrition Service Director, Upland USD
Speaker: Sandee Larsen, Director of Nutrition Services, San Lorenzo USD

**Session ID: CN23**
Room: 208
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: The ABCs of SACS
Description: What is it? Why do I have to do it? What am I going to get out of doing it? Those questions and more will be answered regarding how to manage and budget your programs and funds. Standardized Account Code Structure tells a story. Learn how to establish the content and make it work best for you and your program. Don’t make things more complicated than they need to be. Learn to work smart, not hard, with your budget. This session will bring some insight to your programs and reporting.
Speaker: Sandee Larsen, Director of Nutrition Services, San Lorenzo USD
Speaker: Annette Heldman, Assistant Superintendent of Business Services, San Lorenzo USD

**Session ID: CN30**
Room: 208
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: Local School Wellness Policy Implemented in the LCAP
Description: The Local Control Accountability Plan (LCAP) provides districts with an excellent opportunity to initiate, sustain and fund student wellness programs. Hear from a California Department of Education expert about the general process for LCAP and priority areas that lend themselves to student wellness. Also hear how one district and a California Department of Education expert about the general process for LCAP with your local school wellness policy.
Presider: Jamie Phillips, Nutrition Service Director, Upland USD
Speaker: TBD

**Session ID: CN31**
Room: 208
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: Child Nutrition State Update, Part 1
Description: This session will feature experts from the California Department of Education’s Nutrition Services Division who will discuss legislative news and will provide attendees with a USDA foods update. This information is key for child nutrition professionals who must be up-to-date on current issues and legislative mandates.
Presider: Jamie Phillips, Nutrition Service Director, Upland USD
Speaker: Sandip Kaur, Director, Child Nutrition, CDE

**Session ID: CN32**
Room: 208
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.
Title: Child Nutrition State Update, Part 2
Description: This is the second part of a two-part series featuring California Department of Education experts discussing legislative news and providing a USDA foods update.
Presider: Jamie Phillips, Nutrition Service Director, Upland USD
Speaker: Sandip Kaur, Director, Child Nutrition, CDE

**Session ID: CN33**
Room: 208
Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.
Title: Buying Food: It’s Not Toilet Paper
Description: This session covers what CBOs, food service directors and purchasing directors need to know to operate a self-sufficient and compliant child nutrition program through effective procurement practices that increase meal participation. Every school business leader has different ways to solve the same problem, and each approaches the solution from very different perspectives that can result in district turmoil and potential compliance issues. This session speaks to what is important to all three sectors and helps each understand how to work together to make a child nutrition program successful.
Speaker: Sandee Larsen, Director of Nutrition Services, San Lorenzo USD
Speaker: Stephanie Ewing, Vice President, Goldstar Foods

**Session ID: CN34**
Room: 208
Day/Time: Saturday, April 16, 2016, 3:00 p.m. - 4:00 p.m.
Title: Ergonomics in the Kitchen
Description: This workshop will cover some of the most common hazards for child nutrition employees and discuss how ergonomics can be implemented to solve those issues. Many of the injuries to child nutrition employees can be related to repetitive action and improper lifting. Ergonomics can not only solve some of the hazards that cause injuries and long-term pain, but can also make employees more aware of how they do things. This awareness can improve efficiency and allow employees to do difficult work much longer into their careers.
Presider: Amanda Colon, SNS, Director of Child Nutrition, Corona-Norco USD
Speaker: Chuck Clemente, Senior Risk Management Specialist, ASCIP
Facilities

Session ID: FAC10
Room: 105
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: Educational Specifications for Facilities Projects
Description: We are well into the 21st century and learning environments continue to evolve. During this session, presenters will share information on educational specifications as a road map for delivering facilities projects and adequate learning spaces.
Speaker: Keith Crafton, Assistant Director, Regionalized Business Services, Los Angeles COE

Session ID: FAC11
Room: 105
Day/Time: Thursday, April 14, 2016, 12:15 p.m. - 1:30 p.m.
Title: Facilities Professional Council Lunch - Lease-Leaseback Update
Description: This lunch-and-learn session will provide clarity on the use of the lease-leaseback construction delivery method.
Speaker: Prachi Amin, Construction Manager, San Lorenzo USD
Speaker: Glen Gould, Attorney, Dannis Woliver Kelley

Session ID: FAC12
Room: 105
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.
Title: Accounting 101: Construction Project Budget & Control
Description: This presentation outlines the basic budget categories for new construction projects including site acquisition; planning and design; construction testing; inspection; furniture and equipment; and contingency.
Speaker: Lettie Boggs, CEO, Colbi Technologies

Session ID: FAC13
Room: 105
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Accounting 201: Projects
Description: This presentation covers how to set up accountability for construction project funding and expenditures. The session will cover project budget, monitoring expenditures, generating reports and securing the trust of stakeholders.
Speaker: Lettie Boggs, CEO, Colbi Technologies

Session ID: FAC14
Room: 105
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Description: School districts across the state are turning to local bonds to meet their capital improvement needs. Topics covered in this presentation include needs assessment, master planning, assembling the team, planning the bond campaign and communicating your plans with the public.
Speaker: John Dominguez, Vice President, School Site Solutions, Inc.
Speaker: Tom Silva, Coordinator of School Facilities, San Diego COE

Session ID: FAC20
Room: 105
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: Water Wise: The Grass Isn’t Always Greener
Description: This workshop will bring school districts and county offices of education up to speed about what the governor’s executive order related to water use means for schools, as well as provide resources to help schools plan and execute new water restrictions. Best practices will also be shared.
Speaker: Todd Butcher, Director of Construction, Santa Ana USD

Session ID: FAC21
Room: 105
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: Construction Law: I Shot the Law and I Won
Description: This comprehensive presentation includes case studies on how a number of school construction projects remained on track and out of litigation from the very beginning. Items covered will include prequalification, bid alternatives, substitution of materials, withdrawal of bids after opening, construction deficiencies and substitution of subcontractor.
Speaker: Margie Brown, Director of Facilities, Garden Grove USD

Session ID: FAC23
Room: 105
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: Prop 39: Where Are You Now?
Description: The California Clean Energy Jobs Act allocates revenue to local education agencies to support energy efficiency and alternative energy projects, along with related improvements and repairs that contribute to reduced operating costs and improved health and safety conditions in schools. During this relevant session, we’ll share some Prop. 39 success stories.
Speaker: Margie Brown, Director of Facilities, Garden Grove USD

Session ID: FAC30
Room: 105
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: Planning 101: Knowing What You Don’t Know
Description: Planning 101 is an introductory primer for those responsible for school facilities planning. Topics will include short- and long-range facilities planning, enrollment projections and facilities funding options. We’ll also take a look at the stakeholders involved in the planning process.
Speaker: Richard Sepulveda, COO, Sanger USD
Facilities

Session ID: FAC31
Room: 105
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: Construction 101: Back to the Basics
Description: Construction 101 covers the basics of construction for school facility projects including project team members and their roles; construction agreements; pre-construction services; the bid process and contractor selection; and construction terminology and project phasing.
Speaker: David Miranda, Facilities Planning Manager, Tustin USD; Assistant Chair, State Facilities Professional Council

Session ID: FAC32
Room: 105
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.
Title: Construction 201: Intermediate/Advanced
Description: This presentation provides advanced-level training on such issues as budgeting and payment; selection of delivery method; scheduling; change orders and claim avoidance; management concepts; and preventive measures.
Speaker: David Miranda, Facilities Planning Manager, Tustin USD; Assistant Chair, State Facilities Professional Council

Session ID: FAC33
Room: 105
Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.
Title: Green Construction Case Studies
Description: This presentation defines high-performance schools, outlines the benefits of sustainable construction, presents strategies for high-performance buildings and discusses the pros and cons of “green” construction in various school districts.
Presider: Prachi Amin, Construction Manager, San Lorenzo USD
Speaker: TBD

Session ID: FAC34
Room: 105
Day/Time: Saturday, April 16, 2016, 3:00 p.m. - 4:00 p.m.
Title: Facilities Professional Council Meeting and Debriefing
Description: This time is reserved for the Facilities Professional Council to discuss the outcome of the 2016 conference and the upcoming 2017 Conference. All facilities professional chairs and Facilities Professional Council members are invited to participate.
Speaker: David Miranda, Facilities Planning Manager, Tustin USD; Assistant Chair, State Facilities Professional Council

Financial Services

Session ID: FIN10
Room: 107
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: The LCAP: Using Analytics to Measure Services
Description: This workshop will focus on the challenges and opportunities presented by the Local Control Funding Formula (LCFF) and will offer recommendations related to the appropriate use of supplemental and concentration grant funds. Also covered will be using analytics to quantify your base program and measure increased and improved services.
Speaker: Brianna Garcia, Director, Management Consulting Services, School Services of California, Inc.

Session ID: FIN12
Room: 107
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.
Title: Tool Time! Part 1
Description: It’s tool time! You got the job. You’re all set with fix-up plans for business office improvement, but are you equipped with the latest tools and thingamajigs to get the job done? This session will provide the essential and latest tools you will need for the makeover process and offer tips on how to avoid pitfalls.
Speaker: TBD

Session ID: FIN13
Room: 107
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Tool Time! Part 2
Description: This session is part two in a series on how to improve your district’s business office.
Speaker: TBD

Session ID: FIN14
Room: 107
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Title: ASB Oversight: Prioritize What You Criticize
Description: Associated Student Body (ASB) fund oversight is a laborious and sometimes tedious process. This workshop will help you determine which ASB practices and procedures have the greatest potential to create issues in your district. District office personnel will leave this workshop feeling revitalized in their approach to overseeing ASB funds and ultimately ensuring that the opportunities provided to students through ASBs can continue without mistakes, scandals or false acquisitions for years to come.
Speaker: James Whittington, CPA, CFE Manager, Nigro & Nigro, PC
**Workshop Sessions**

### Financial Services

**Session ID: FIN20**  
**Room:** 107  
**Day/Time:** Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.  
**Title:** How to write MOUs  
**Description:** Are you responsible for reviewing and entering into contracts and/or MOUs? This workshop will cover the items that must be included in a legally binding agreement and additional items that should be included. It will also touch on important things to look for in avoiding pitfalls when reviewing a vendor supplied contract.  
**Speaker:** TBD

**Session ID: FIN21**  
**Room:** 107  
**Day/Time:** Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.  
**Title:** Everything You Wanted to Know About the Audit Guide But Were Afraid to Ask  
**Description:** Join us to learn about the changes and updates to the 2015-16 Audit Guide. Bring your questions for a team of auditors to answer. This workshop will cover what business staff should know about their upcoming audit and how to best prepare for this year's audit.  
**Speaker:** TBD

**Session ID: FIN23**  
**Room:** 204  
**Day/Time:** Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.  
**Title:** They’re Back: The Return of Developers  
**Description:** After many fairly quiet years, the renewed housing boom has brought developers back in full force. As a result, school impact mitigation issues; developer fee protests and lawsuits; and scrutiny of both new development and the schools to serve that development are all on a rapid rise. The impacts of this new development on schools is all the greater in light of dwindling state funds for school construction. This workshop will review developer fee law and the latest trends and will discuss strategy around how you can mitigate the impacts of new development on schools beyond simply collecting fees. The session will also address working with developers before and after they receive entitlements and engaging the community to manage expectations.  
**Speaker:** Cathleen Dominico, Managing Partner and Director of Client Relations, Capitol Public Finance Group  
**Speaker:** Harold Freiman, Attorney, Lozano Smith, LLP  
**Speaker:** G. Wayne Oetken, GWo Associates  
**Speaker:** Heather Steer, Director of Facilities, Western Placer USD

**Session ID: FIN30**  
**Room:** 107  
**Day/Time:** Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.  
**Title:** Communicating Complex Fiscal Issues  
**Description:** With new accounting standards being issued by the Governmental Accounting Standards Board (GASB) and more complex or hybrid financing instruments like Capital Appreciation Bonds (CABs) becoming available, you might find yourself having to present complex accounting or finance issues to the school board and/or other stakeholder groups. This panel discussion will cover presenting sensitive topics and what kind of information to provide on various topics such as: how debt items affect the operations of school districts, how the structure of a financing instrument will affect the taxpayer, what it means to show pension liability on government-wide financial statements, and how to explain your district's unfunded liability.  
**Speaker:** TBD

**Session ID: FIN31**  
**Room:** 107  
**Day/Time:** Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.  
**Title:** Charter School Finance & Oversight  
**Description:** What do fiscal managers need to know about charters? This workshop will cover what districts and county office of education business staff need to know about charter petitions, finance, reporting and oversight. We will talk about charter authorizers, funding and MOUs, as well as reporting, touching briefly on Prop 39 facilities issues. We'll also discuss which Local Control Accountability Plan (LCAP) requirements and ed codes sections apply to charters and which do not.  
**Speaker:** TBD

**Session ID: FIN32**  
**Room:** 107  
**Day/Time:** Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.  
**Title:** Electronic Timesheets: Internal Control and Employee Accountability  
**Description:** Districts increasingly struggle to manage timesheet transactions, to assure that authorizations are in place and to ensure that employees have a stake and interest in managing the timesheet process. Electronic timesheets are an important vehicle for time management of all timesheet activity. And, depending on district capabilities, timesheets can enable a helpful authorization and workflow process.  
**Speaker:** Mark Bedford, Product Director, Digital Schools  
**Speaker:** Craig Schilling, Ed.D., Professor, Concordia University  
**Speaker:** Ruby Thompson, Director of Fiscal Services, Lancaster School District
Human Resources

Session ID: HR10
Room: 104
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: Playing Nice: The ADA and Employer Leave Requirements
Description: This seminar will provide a step-by-step guide for complying with the Americans with Disabilities Act (ADA), including reviewing when an employer’s obligation to engage in an interactive process with an employee is triggered, what the process should look like and how to document compliance with the process. We’ll also discuss what to do when a doctor’s note is vague, insufficient or contradictory; what accommodations are and are not reasonable; and how to handle employees who refuse to participate in the interactive process. Real-world examples pulled from recent court cases will provide practical guidance for handling unique accommodation issues.
Speaker: Dulcinea Grantham, Attorney, Lozano Smith, LLP
Speaker: Darren Kameya, Senior Counsel, Lozano Smith, LLP

Session ID: HR11
Room: 104
Day/Time: Thursday, April 14, 2016, 12:15 p.m. - 1:30 p.m.
Title: HR and Payroll Professional Council Lunch: Two Great Tastes That Go Great Together Like Chocolate and Peanut Butter
Description: This luncheon session will provide HR and payroll employees with a model for communicating and solving problems. It will also provide in-depth training on effective communication between departments and with clients.
Speaker: Dr. Martinrex Kedziora, Assistant Superintendent, Moreno Valley USD
Speaker: La Faye Platter, Deputy Superintendent, Human Resources, Hemet USD

Session ID: HR12
Room: 104
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.
Title: The Future Is Here! Is Your Negotiated Agreement Ready?
Description: The future is here as we work to address Common Core State Standards, STEM/STEAM, flipping, blending and general changes in educational philosophy, teaching delivery and curriculum. Is your negotiated agreement stuck in the 1970s and based on a 1950s industrial model? What about hours of work; instructional time blocks; co-teaching and schools without walls; the virtual classroom; and evaluating effective teaching and student success? This session will provide an “Overarching Audit for the Future, to Prepare for the Present.” Learn how to assess your district’s current agreement’s ability to meet present needs and how to assure contract language creates a dynamic agreement that can adapt quickly to new working and learning conditions without the need for constant renegotiation.
Speaker: Gregory Dannis, Attorney, Dannis Woliver Kelley
Speaker: Jonathan Pearl, Attorney, Dannis Woliver Kelley
Speaker: La Faye Platter, Deputy Superintendent, Human Resources, Hemet USD

Session ID: HR13
Room: 104
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Doing It Right! The Interactive Process and Reasonable Accommodations
Description: Countless court cases have addressed the interactive process and the duty to provide reasonable accommodations. District liability increases exponentially when the interactive process is done incorrectly or not done at all. Is your district doing and are you following best practices? Our speakers are experienced labor and employment attorneys who will offer tips and pointers, do’s and don’ts, and best practices to help you do it right.
Speaker: Candace Bandolian, Shareholder, Dannis Woliver Kelley
Speaker: William Tunick, Attorney, Dannis Woliver Kelley

Session ID: HR14
Room: 204
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Title: Using Technology to Prove Your Disciplinary Case
Description: Technology has become an integral part of our work environment and is frequently a part of employee discipline cases. This seminar will review technical and forensic practices that should be followed by human resource professionals, as well as the legal issues raised when investigating and preserving evidence for a discipline hearing.
Speaker: Manuel Martinez, Attorney, Lozano Smith, LLP

Session ID: HR20
Room: 104
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: The Complex Nature of Leaves
Description: Employee leaves are complex and Education Code requirements for sick leave, differential pay and re-employment further complicate personnel decisions. The Healthy Workplaces, Healthy Families Act of 2015 adds an additional layer of complexity to employee leave calculations. This presentation will discuss leave requirements for injured or ill employees, differential leave and workers’ compensation leave. We will also discuss the unique issues raised by the act and practical solutions for addressing those issues.
Speaker: Dulcinea Grantham, Attorney, Lozano Smith, LLP
Speaker: Darren Kameya, Senior Counsel, Lozano Smith, LLP

Watch for Updates!

This year, we’ll have even more workshop sessions devoted to career development and leadership.
Workshop Sessions

Human Resources

Session ID: HR21
Room: 104
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: Build, Maintain a High-Functioning Insurance Committee to Maximize Your Employee Benefits Program
Description: In the era of post-Affordable Health Care Act employee benefits, this workshop will help attendees develop the foundation to construct a highly functioning insurance committee. Speakers will share real-world examples of best practices from the insurance committees they’ve helped in the past; identify potential pitfalls; and demonstrate how a successful committee can drive a better benefits program, improve employee engagement and improve relationships with all those at the table.
Speaker: Scott Aston, Vice President, Burnham Benefits
Speaker: Maggie Lepore, Senior Account Executive, Burnham Benefits

Session ID: HR23
Room: 104
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: Employment After Retirement
Description: This workshop is presented jointly by the HR and Retiree Professional Councils. Information will be presented about hiring a retiree from the perspective of both the district and the retiree. Attend and learn about: employment after retirement in agencies covered by PERS and STRS; employment options for PERS and STRS retirees; PERS and STRS exemptions, exclusions, limitations and restrictions when employed; and issues pertaining to independent contractors. We’ll illustrate multiple perspectives for the district and the retiree to be aware of while addressing the limitations and restrictions regarding employment.
Speaker: Veena Chaudhri, CPP Coordinator, Retirement Systems, Orange County DOE
Speaker: La Faye Platter, Deputy Superintendent, Human Resources, Hemet USD
Speaker: Gary Stine, MPA, Director, District Payroll and Retirement Services, Orange County DOE

Session ID: HR30
Room: 104
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: ACA Compliance
Description: This session will cover everything participants need to know to be in compliance with Affordable Care Act (ACA) regulations.
Speaker: Jessica Frier, Attorney, Consultant to American Fidelity Assurance Company
Speaker: Raelene Walker, Health Care Reform Specialist, Educational Services Division, American Fidelity Assurance Company

Session ID: HR31
Room: 104
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: Solid Workplace Investigations
Description: Learn how to conduct investigations that are thorough and meet all legal requirements and timelines at this informative session.
Speaker: La Faye Platter, Deputy Superintendent, Human Resources, Hemet USD

Session ID: HR32
Room: 104
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.
Title: Confronting Poor Performance
Description: This session focuses on the positive steps that can be taken to ensure that managers are getting the best performance from all employees.
Speaker: Tonya Davis, Executive Director of Human Resources, Perris Union HSD
Speaker: Dr. Martinrex Kedziora, Assistant Superintendent, Moreno Valley USD

Session ID: HR33
Room: 104
Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.
Title: Emerging Trends and Changes: Excess Sick Leave, Minimum Wage, and PERS/STRS Challenges and Solutions
Description: This expert duo will explain recent changes to the laws and give practical advice for how to implement solutions for both Payroll and HR Departments. You will leave with hands-on knowledge that can be applied in your District.
Speaker: Pam Buckhout, Financial Services Director, Hemet USD
Speaker: Mike Stribling, Payroll Coordinator, Riverside COE

Session ID: HR34
Room: 104
Day/Time: Saturday, April 16, 2016, 3:00 p.m. - 4:00 p.m.
Title: Hot Topics: STRS/PERS, Minimum Wage and Sick Leave Updates
Description: Two experts will share the latest information on the State Teachers’ Retirement System, the California Public Employees Retirement System, minimum wage and sick leave. The presentation will include real-life cases, video and lively dialogue with the audience.
Speaker: Pam Buckhout, Financial Services Director, Hemet USD
Speaker: Mike Stribling, Payroll Coordinator, Riverside COE
Maintenance & Operations

Session ID: MO10
Room: 212
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: Water Savings Through Replica Plantscape and Synthetic Grass
Description: This session presents the findings of a study on water savings at a Southern California school district through the utilization of replica plants and synthetic grass.
Presider: Tuan Nguyen, Mechanical Systems Manager (M&A), University of California, Los Angeles
Speaker: Shane Franesen, Manager, Maintenance & Operations, Newport Mesa USD
Speaker: Tony Leyds, KYA Surfacing
Speaker: Rich Rebenstorff, Director, Maintenance & Operations, Newport Mesa USD

Session ID: MO12
Room: 212
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.
Title: Cool Custodial Equipment Your District Can Really Use
Description: Santa Maria Joint Union High School District has experimented extensively with various floor care and custodial products and processes to develop efficient systems for effectively cleaning schools. Their experimentation led to the purchase of several cleaning and floor care machines that have improved daily cleaning as well as annual cleaning maintenance jobs. The district maintenance operations staff survived budget cuts during the last budget crisis partly due to the increased levels of cleaning achieved prior to the budget-cutting days.
Presider: Barbara Boliver, Maintenance & Operations Manager, Saugus Union School District
Speaker: Bill Dahmen, Supervisor, Santa Maria Joint UHSD
Speaker: Matt Dickey, Plant Manager, Santa Maria Joint UHSD
Speaker: Ken Groppetti, Plant Manager, Santa Maria Joint UHSD
Speaker: Armando Osalde, Supervisor, Santa Maria Joint UHSD
Speaker: Tony Rodriguez, Supervisor, Santa Maria Joint UHSD
Speaker: Danny Sheridan, Plant Manager, Santa Maria Joint UHSD
Speaker: Reese Thompson, Director, Maintenance, Operations and Transportation, Santa Maria Joint UHSD

Session ID: MO13
Room: 212
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Energy Efficiency, Solar Energy and STEM Education Program
Description: Learn about programs and strategies that reduce operating costs, optimize capital investment in infrastructure, improve the learning environment, bring real-world Science Technology, Engineering and Math (STEM) education programs to the classroom and increase school districts’ ability to achieve mission-critical goals without the need for capital investment by the school district.
Presider: Brad Pawlowski, Director of Support Services, Sanger USD
Speaker: Ashu Jain, PE, Senior Manager, OpTerra Energy
Speaker: Sarah Pearce, Senior Project Director, OpTerra Energy
Speaker: Caren Perlmutter, Education Manager, OpTerra Energy

Session ID: MO14
Room: 212
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Title: Building Commissioning Process Using Data Analytics Tools to Reduce Energy and Headaches
Description: Ongoing building commissioning is a continuous improvement process designed to keep buildings working efficiently over time. With the increased availability of data from smart thermostats and cost-effective energy management systems (EMS), a number of HVAC fault-detection platforms and service companies are providing cost-effective support to schools that helps maintenance staff keep campuses comfortable and efficient. With improved visibility and the ability to prioritize issues by cost, maintenance resources can be better allocated to critical tasks.
Presider: Tuan Nguyen, Mechanical Systems Manager (M&A), University of California Los Angeles
Speaker: Ryan Hoest, Principal, EcoVox, Inc.
Speaker: Lauren Rueda, Energy Engineer, EcoVox, Inc.

Session ID: MO20
Room: 212
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: Achieving Zero Net Energy Schools Without Traditional Funding
Description: Zero Net Energy (ZNE) schools have become a hot topic in California, but questions remain. How are they achieved? How are they paid for? What is required? This workshop will address your ZNE questions by highlighting a school district that has achieved ZNE status at nearly half of its school sites through energy efficiency, renewable energy generation and creative funding sources.
Presider: Zeke Lyles, Director, Maintenance & Operations, San Mateo UHSD
Speaker: Ben Johnson, Senior Energy Engineer, Schneider Electric
Speaker: Kathleen Neff, Account Executive, Schneider Electric and Assistant Associate Member Liaison, Central Section
Speaker: Mike Schene, Director of Maintenance & Operations, Snowline Joint USD
Speaker: Karen Winkler, Assistant Superintendent of Business, Snowline Joint USD

Watch for Updates!
CASBO will provide open-call workshop information and ongoing conference updates. Check your inbox and our website at casbo.org.
Workshop Sessions

Maintenance & Operations

Session ID: M021
Room: 212
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: Alternatives to Toxic Floor Wax Strippers: Flooring, Coatings and Safer Strippers
Description: Dr. Katy Wolf will present the results of a project sponsored by the Environmental Protection Agency and the Bay Area Air Quality Management District designed to find safer alternatives to the toxic floor wax strippers used today. IRTA worked with Riverside Unified School District to install and evaluate the performance of seven different types of flooring and three different types of coatings for vinyl composition tile (VCT) that do not require waxing and stripping. IRTA also developed, tested and demonstrated two different, safer alternative floor wax strippers for use with VCT flooring. The results include a detailed cost analysis that indicates several of the different types of flooring and the coatings are less costly to use over the life of the products than using VCT with waxing and stripping. The safer alternative strippers are also less costly to use than current strippers.
Presider: Rich Rebenstorff, Director, Maintenance & Operations, Newport Mesa USD
Speaker: Eric Troxel, Assistant Director, Grounds, Custodial & Waste Management, Riverside USD
Speaker: Jack Vombaur, Account Executive, Tandus|Centiva
Speaker: Katy Wolf, Ph.D., Director, Institute for Research and Technical Assistance

Session ID: M023
Room: 212
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: Project Management Best Practices
Description: This seminar will go through the best management practices (BMPs) regarding project management for capital projects with a focus on the design/construction, documents/construction delivery side of the house. An overview will be given regarding historical practices (AOR/owner/contractor) and the tripartite relationship. BMPs will be covered from project development through the delivery of the project to the owner. Construction documents will also receive significant attention. The total cost of ownership will be emphasized, as well as a collaborative process to achieve the best value-added benefit for the district.
Presider: Philip Fleming, Facilities, Fullerton Joint UHSD
Speaker: Fred Diamond, Director of Facilities and Construction, Citrus Community College

Session ID: M030
Room: 212
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: Linking Your Bond+Maintenance+Operations Programs: Best Practices to Stretch Limited Resources
Description: In a time of limited or resources, it’s critical that a district’s bond and capital facilities programs are linked to the maintenance and operations program. This will workshop will highlight best practices on how these two critical programs can be linked and coordinated in ways that make both more effective and stretch limited resources and dollars. The workshop will feature seasoned practitioners who have learned what to do and, in some cases, what not to do.
Presider: Barbara Boliver, Maintenance & Operations Manager, Saugus Union School District
Speaker: Brett McFadden, Assistant Superintendent/CBO, Campbell UHSD
Speaker: Alan Reising, Administrator for Facilities and Planning, Glendale USD

Session ID: M031
Room: 204
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: Legal Issues in Facilities and Procurement: Preparation for Oversight, Audits and the Press
Description: This session provides and overview of how contracting and procurement can lead to scrutiny by the public, board of education or through an audit.
Presider: Tony Almeida, Area Supervisor, Elk Grove USD
Speaker: Terry Tao, Senior Partner, Atkinson, Andelson, Loya, Ruud & Romo

Session ID: M032
Room: 212
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.
Title: Smart Approach to Efficient Lighting: Update on the Latest in Lighting Technology, Design
Description: This presentation will update the audience on the latest advancements in lighting technologies, the wide use of LEDs and advanced controls, strategies for retrofitting and available products to improve efficiency and enhance lighting performance.
Presider: Brad Pawlowski, Director of Support Services, Sanger USD
Speaker: Tuan Nguyen, Mechanical Systems Manager (M&A), University of California, Los Angeles
Speaker: Alan Suleiman CEM, LC, LEED AP, Building Operator Certificate

Watch for Updates!
This year, we’ll have even more workshop sessions devoted to career development and leadership.
**Maintenance & Operations**

**Session ID: MO33**  
**Room: 212**  
**Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.**  
**Title:** Facilities and M&O: Key People to Disaster and Emergency Preparedness  
**Description:** This workshop will focus on the involvement necessary by both facilities and maintenance & operations personnel in a school district should a disaster or emergency occur. Key points are: the staffing requirements for disaster/emergency operations from M&O (M&O in the EOC); use of the Incident Command System structure in M&O when responding to a disaster or emergency; expected coordination between M&O and local disaster response agencies; identifying tools and equipment typically used in a disaster setting; and how to determine training deficiencies in disaster operations.  
**Presider:** Tuan Nguyen, Mechanical Systems Manager (M&A), University of California, Los Angeles  
**Speaker:** John Ortega, CEO, EP Group, Inc.  
**Speaker:** Rich Rebenstorff, Director, Maintenance & Operations, Newport Mesa USD

**Session ID: MO34**  
**Room: 212**  
**Day/Time: Saturday, April 16, 2016, 3:00 p.m. - 4:00 p.m.**  
**Title:** Custodial Staffing Formula Using Task Cleaning Process: Does It work?  
**Description:** This session will present different methods to determine custodial staffing. Methods to be discussed include CASBO, task cleaning and APPA process. A PowerPoint presentation will focus on a case study from the Lompoc Unified School District custodial staffing plan which covers challenges of the conversion from board presentation to the implementation process. Also outlined will be the custodial equipment used in the conversion plan and time savings achieved from introducing technology into the custodial plan.  
**Presider:** Rich Rebenstorff, Director, Maintenance & Operations, Newport Mesa USD  
**Speaker:** Tuan Nguyen, Mechanical Systems Manager (M&A), University of California, Los Angeles

**Payroll**

**Session ID: PR10**  
**Room: 211**  
**Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.**  
**Title:** Employee Leaves  
**Description:** This session covers employee illness-related leave rights, including those established by the California Education Code and labor codes, the Family and Medical Leave Act, California Family Rights Act and Parental and Disability Leave Act. Also covered will be new obligations under the California Healthy Workplaces, Healthy Families Act of 2014 (AB1522).  
**Speaker:** Tina Kannarr, Senior Counsel, Atkinson, Andelson, Loya, Ruud & Romo

**Session ID: PR11**  
**Room: 211**  
**Day/Time: Thursday, April 14, 2016, 12:15 p.m. - 1:30 p.m.**  
**Title:** HR and Payroll Professional Council Lunch: Two Great Tastes That Go Great Together Like Chocolate and Peanut Butter  
**Description:** This luncheon session will provide HR and payroll employees with a model for communicating and solving problems. It will also provide in-depth training on effective communication between departments and with clients.  
**Speaker:** Dr. Martinrex Kedziora, Assistant Superintendent, Moreno Valley USD  
**Speaker:** La Faye Platter, Deputy Superintendent, Human Resources, Hemet USD

**Session ID: PR12**  
**Room: 211**  
**Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.**  
**Title:** CalSTRS Pension Solution Project  
**Description:** Learn all about the new CalSTRS Pension Solution Project and about the new employer reporting changes for 2016.  
**Speaker:** Bill Frerichs, Reporting Outreach and Improvement Manager, CalSTRS

**Session ID: PR13**  
**Room: 211**  
**Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.**  
**Title:** Social Security and Public Retirement Systems  
**Description:** This workshop begins with a historical perspective on Social Security - how and why it was created. Also covered will be how benefits are calculated and how public pensions impact Social Security benefits.  
**Speaker:** Luis Luna, Los Angeles Metro Area PAS, Social Security Administration

**Session ID: PR14**  
**Room: 211**  
**Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.**  
**Title:** Affordable Care Act Update  
**Description:** This presentation focuses on the rules most likely to trigger new compliance tasks for human resources and payroll professionals related to the Affordable Care Act. We will help session participants create their own action plans for managing the new notice and disclosure requirements, tax obligations and 2015 Internal Revenue Service reporting on Forms 1094 and 1095.  
**Speaker:** Raelene Walker, Health Care Reform, Educational Services Division, American Fidelity Assurance Company
Workshop Sessions

Payroll

Session ID: PR20
Room: 211
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: Wage and Hour Law, Part 1
Description: This workshop will provide you with a better understanding of wage and hour laws and help you implement best practices in your district.
Speaker: Anthony DeMarco, Partner, Atkinson, Andelson, Loya, Ruud & Romero

Session ID: PR21
Room: 211
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: Wage and Hour Law, Part 2
Description: This session is part 2 in a series on best practices related to wage and hour laws.
Speaker: Anthony DeMarco, Partner, Atkinson, Andelson, Loya, Ruud & Romero

Session ID: PR23
Room: 211
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: Community College Discussion Group
Description: This session is a discussion group focused on the unique issues facing California community colleges.
Speaker: Rosie Aguilar, CPP Payroll and Benefits Processing Manager, South Orange County CCD
Speaker: Diane Kincheloe, Accounting Manager/Payroll, Rancho Santiago CCD

Session ID: PR30
Room: 211
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: Missing Links
Description: What are you missing in your payroll process? This workshop will focus on some real-world examples of obscure but important things to watch out for in your payroll and employee leave and attendance process.
Speaker: Jessica Garcia, Assistant Manager, Payroll/Budget, Val Verde USD
Speaker: Mike Stribling, Payroll Coordinator, Riverside COE

Session ID: PR31
Room: 211
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: Pay Cards
Description: Cut down on those expensive paper pay checks by offering a pay card. Find out how you can use this new choice in your payroll office during this informative session.
Speaker: Dan Skaggs, Product Officer, Schools First Federal Credit Union

Session ID: PR32
Room: 211
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.
Title: CalPERS Update, Part 1
Description: A representative from CalPERS will be on hand to discuss key government codes governing compensation, best practices for avoiding an audit, preparing for retirement and common errors made by CalPERS-covered employers.
Speaker: Renee Ostrander, Chief, Employer Account Management Division, CalPERS
Speaker: Anthony Suine, Chief, Benefit Services Division, CalPERS

Session ID: PR33
Room: 211
Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.
Title: CalPERS Update, Part 2
Description: This session is part 2 in a series led by a representative from CalPERS.
Speaker: Renee Ostrander, Chief, Employer Account Management Division, CalPERS
Speaker: Anthony Suine, Chief, Benefit Services Division, CalPERS

Session ID: PR34
Room: 211
Day/Time: Saturday, April 16, 2016, 3:00 p.m. - 4:00 p.m.
Title: Annual State Payroll Meeting
Description: This time is reserved for the state payroll meeting to discuss the outcome of the 2016 CASBO Annual Conference and the upcoming 2017 annual conference. All payroll professional chairs and Payroll Professional Council members are invited to participate.
Speaker: Mike Stribling, Payroll Coordinator, Riverside COE
Purchasing

Session ID: PUR10
Room: 101
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: Alligator Presentations: How to Have Tough Skin, a Big Smile and Be Successful Before a Tough Audience
Description: Giving a presentation is hard and can be even more difficult when you’re facing a tough audience such as a city council, a board or a reporter. This session will cover the skills needed to organize your presentation, tell the story of your proposal, face the tough questions and get the approval or votes needed. Learn some unique techniques from someone who has faced some tough audiences and survived to share her insights!
Presider: Jordana Moreno, Director, Purchasing, Corona-Norco USD
Speaker: Tammy Rimes, Inspirational Speaker and Business Leader

Session ID: PUR12
Room: 101
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.
Title: Put It in Writing: Contract Development, Part 1
Description: This session provides a guide to developing contracts in the areas of public works, professional services, independent contractors, as well as other forms of agreements. A panel will discuss the definition of a contract, the various forms for contracts and the required and recommended clauses and/or components of a contract. The panel will also review invalid agreements, signatory functions and dispute resolution.
Presider/ Speaker: Guiselle Carreon, Commercial Warrants and A/P Manager, San Diego COE
Speaker: Marilyn Cleveland, Attorney, Dannis Woliver Kelley
Speaker: Gregory Rodriguez, Attorney, Fagen Friedman & Fulfrost LLP
Speaker: Gretchen Shipley, Attorney, Fagen Friedman & Fulfrost LLP

Session ID: PUR13
Room: 101
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Put It in Writing: Contract Development, Part 2
Description: This session provides a guide to developing contracts in the areas of public works, professional services, independent contractors, as well as other forms of agreements. A panel will discuss the definition of a contract, the various forms for contracts and the required and recommended clauses and/or components of a contract. The panel will also review invalid agreements, signatory functions and dispute resolution.
Presider/ Speaker: Guiselle Carreon, Commercial Warrants and A/P Manager, San Diego COE
Speaker: Gregory Rodriguez, Attorney, Fagen Friedman & Fulfrost LLP
Speaker: Gretchen Shipley, Attorney, Fagen Friedman & Fulfrost LLP

Session ID: PUR14
Room: 101
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Title: Reverse Auctions
Description: Has your district tried reverse auction? Let's exchange notes! Reverse auction allows bidders to adjust their bids and compete against each other online in real time in an open, interactive environment. We will open the floor to answer your questions and discuss our district’s own trials, tribulations and success with this unique approach. We want to share our excitement in being able to watch vendors compete up until the close of the bid, where the bid is then awarded to the vendor that cut its price the most. The purchasing department is the district’s main source of savings; we need to use technology advances to our advantage in achieving this goal. An option that allows both the district and vendors to be transparent and competitive with public monies is definitely an option you’ll want up our purchasing sleeve.
Presider: Jordana Moreno Director, Purchasing, Corona-Norco USD

Session ID: PUR20
Room: 101
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: Everything You Have Always Wanted to Ask Your Attorney
Description: Brought back by popular demand, this workshop is an interactive session giving the purchasing professional the opportunity to ask questions of a panel of attorneys. The workshop will begin with a discussion of technology contracts that will provide tips on how to avoid putting your district at risk. Join us with your list of questions for a fun, informative session where you can talk to an attorney for free.
Presider: Kelly Burks, Accountant II, Sutter County Superintendent of Schools
Speaker: Lisa Allred, Partner, Atkinson, Atkinson, Loyd, Ruud & Romo
Speaker: Martin A. Hom, Partner, Atkinson, Andelson, Loyd, Ruud & Romo

Session ID: PUR21
Room: 101
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: The Future of Lease-Leaseback Construction
Description: While it has gained in popularity, lease-leaseback has long been a source of contention and legal challenge. Over the last two years, significant court decisions have resulted in a frenzy of lease-leaseback questions and concerns. This workshop will explore the current state of the law related to lease-leaseback construction and provide detailed guidance for navigating the ever-changing waters of this approach. The workshop will explore new legal requirements, contracting methods, practical benefits and common misconceptions.
Presider: Guiselle Carreon, Commercial Warrants and A/P Manager, San Diego COE
Speaker: Rick Blanckmeister, CBO, Carmel USD
Speaker: Tyler Dockins, Attorney, Lozano Smith, LLP
Speaker: Dan Paul, Director of Maintenance and Operations, Carmel USD
Workshop Sessions

Purchasing

Session ID: PUR23
Room: 101
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: Serving Public Education Without Violating Gift and Ethics Laws
Description: Increased scrutiny is being placed on the relationships between school districts and their consultants and service providers. With the Fair Political Practices Commission embarking on yet another investigation of potential legal violations resulting from unreported gifts, it's critical for both public officials and private companies to develop a shared understanding of the technical gift rules that apply to their relationship; the repercussions to both sides when rules are violated; best practices for public officials; and best practices for vendors to develop productive, ethics-conscious relationships while meeting the business objectives of both sides.
Speaker: Manuel Martinez, Attorney, Lozano Smith, LLP
Presider: Megan Macy, Partner, Lozano Smith, LLP

Session ID: PUR30
Room: 101
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: Handling Bids and Bid Protests
Description: This session features a discussion of common questions about bid protests, and the new developments since providing subcontractor license numbers and registering as public works contractors became requirements. Attend and get answers to these questions: What are the rules for submitting a bid protest? What is a district required to do when it receives a bid protest? Is the defect cited by the protester a proper basis for a protest? What is the difference between responsiveness and responsibility? Can the district waive a deficiency? On what basis can a district reject a bid? What is the district's exposure?
Speaker: Guiselle Carreon, Commercial Warrants and A/P Manager, San Diego COE
Presider: Deidree Sakai, Attorney, Dannis Woliver Kelley

Session ID: PUR31
Room: 204
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: The New Realities of Fraud Prevention in Schools
Description: This workshop addresses all areas of potential fraud in modern schools. From ASB to PTA, credit cards to technology, where does your liability start and end? What provisions should be in your policies and agreements? What role does your district serve to protect student data? Who is fundraising in the name of the district? Who is responsible for confidentiality of credit card information? What happens when parents start using students’ 1:1 device for personal reasons? We’ll focus on technology, foundations, student data, development of intellectual property on district time and much more.
Speaker: Socorro Vigil, Senior Contract Specialist, San Jose USD
Speaker: Deidree Sakai, Attorney, Dannis Woliver Kelley

Session ID: PUR32
Room: 101
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.
Title: Customer Services in the Purchasing Environment
Description: The quickest way to uplift your personal and department’s value is to deliver excellent customer service. Excellent customer services is being attentive to customers’ needs, being polite, friendly, personable, upbeat, going the extra mile and asking customers questions to assure you’re meeting their needs to the best of your ability. Good customer service may also require some sacrifices, work-arounds and thinking outside the box. Building relationships with other staff and colleagues will help your department meet the goals of difficult customers in an ever-changing purchasing work environment. We will demonstrate ways for you to be seen as a professional and gain respect for your knowledge and skills. You’ll also discover how to build better relationships with other staff and colleagues.
Speaker: Joshie Cox, Director of Purchasing & Risk Management, ABC USD

Session ID: PUR33
Room: 101
Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.
Title: Protecting Student Privacy in the Era of Cloud Computing
Description: Cloud computing, online student record keeping and e-communications with students and families are making their way into school classrooms. At the same time, there is an increase in teacher communication using Facebook, texting and email. This new technology is bringing its own set of privacy concerns for students. This workshop will discuss potential conflicts between new technology and student privacy laws. We will also review legislation directed at online tracking, student discipline related to technology and considerations when working with technology vendors.
Speaker: Socorro Vigil, Senior Contract Specialist, San Jose USD
Speaker: Devon Lincoln, Associate, Lozano Smith, LLP
Speaker: Manuel Martinez, Attorney, Lozano Smith, LLP

Session ID: PUR34
Room: 101
Day/Time: Saturday, April 16, 2016, 3:00 p.m. - 4:00 p.m.
Title: Success: Located at the Corner of CASBO & Commitment
Description: If you have ever wondered how others find the determination to stand before an audience and speak, change careers or appear so confident, come listen to these stories. Four individuals will speak about their personal and professional experiences in the purchasing field. Hear them tell how they overcame obstacles, fears and weaknesses to find the strength, courage and determination to find success in their careers. This workshop will also include the presentation of the Unsung Hero in Purchasing award.
Speaker: Kelly Burks, Accountant II, Sutter County Superintendent of Schools
Speaker: Guiselle Carreon, Commercial Warrants and A/P Manager, San Diego COE
Retiree

Session ID: RET10
Room: 207
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: Mentoring First-Time Attendees
Description: Retirees are in the unique position of having time, experience and years of CASBO history to be able to help first-time attendees find their way through the conference. During this session members of the Retiree Professional Council will meet with first-time attendees as conference starts and will make themselves available throughout the conference to assist when needed.
Speaker: TBD

Session ID: RET12
Room: 207
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.
Title: Estate Planning for Millennials and Beyond, Part 1
Description: This informative workshop will provide an opportunity for attendees to determine if they would benefit by establishing a will or living trust. Participants, regardless of their employment status, will learn what constitutes an estate and what impact that has on estate planning and future assets.
Speaker: Bradley Erdosi, Attorney, Bradley S. Erdosi, Esq.

Session ID: RET13
Room: 207
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Estate Planning for Millennials and Beyond, Part 2
Description: This session is part 2 of a previous session on estate planning.
Speaker: Bradley Erdosi, Attorney, Bradley S. Erdosi, Esq.

Session ID: RET14
Room: 207
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Title: The Sandwich Generation Dilemma: Caring for the Caregiver
Description: Many of us are in the difficult position of having to care for our young or adult children, grandchildren and our own parents. This leaves little time to care for ourselves. However, it’s critical that everyone have the skills to be able to care for themselves as a caregiver in order to do our best in caring for others. This workshop will focus on developing skills to help find the balance we need in our lives.
Speaker: Alzheimer’s Association - California Southland Chapter

Session ID: RET20
Room: 207
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: The Ins and Outs of Being a Consultant
Description: A panel of retired school business officials, representing multiple disciplines, share their experiences and the realities of working as a consultant in a school district. Issues to be discussed will include: interim employee vs. independent consultant; using the district’s contract or your own; what to sign/not sign; how to price yourself; what kind of records do you/the district keep; being clear on the district’s expectations; supervising staff or not; and what those with experience would do differently next time.
Speaker: TBD

Session ID: RET21
Room: 207
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: Maintaining Cognitive Skills
Description: We’re all well aware of the potential for our brains (and those of our family members) to become less agile as we age. A local expert will discuss factors that promote cognitive health, risk factors for cognitive decline and lifestyle choices that contribute to healthy cognitive aging and brain fitness. Let an expert teach you how to keep your mind sharp!
Speaker: John Danner, L.C.S.W., USC Memory and Aging Center

Session ID: RET23
Room: 207
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: Employment After Retirement
Description: This workshop is presented jointly by the HR and Retiree Professional Councils. Information will be presented about hiring a retiree from the perspective of both the district and the retiree. Attend and learn about: employment after retirement in agencies covered by PERS and STRS; employment options for PERS and STRS retirees; PERS and STRS exemptions, exclusions, limitations and restrictions when employed; and issues pertaining to independent contractors. We’ll illustrate multiple perspectives for the district and the retiree to be aware of while addressing the limitations and restrictions regarding employment.
Speaker: Veena Chaudhri, CPP Coordinator, Retirement Systems, Orange County DOE

Session ID: RET30
Room: 207
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: Hang On! Help Is on the Way: The CASBO Mentor Program
Description: Whether you are looking for assistance or are a seasoned veteran with years of experience to share, the new CASBO Mentor Program has something for everybody. Successful people surround themselves with a network of experienced advisors. The CASBO Mentor Program helps match experienced professionals with individuals from various school business disciplines who are seeking coaching or trying to take their career to the next level. This workshop is geared toward those seeking mentoring and those interested in mentoring others and will provide information on the new CASBO Mentor Program.
Speaker: Molly McGee-Hewitt, CAE, Executive Director, CASBO
Workshop Sessions

Retiree

Session ID: RET31
Room: 207
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: Annual State Retiree Professional Council Meeting, Part 1
Description: This is the annual meeting of the state Retiree Professional Council. The council will review the 2015-16 accomplishments and begin planning for 2016-17. Retirees attending the conference are welcome and encouraged to attend this meeting.
Speaker: Jeannie Goobanoff, Chair, Sacramento Section Chair, Retiree Professional Council and Assistant Chair, CASBO Annual Conference Committee

Session ID: RET32
Room: 207
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.
Title: Annual State Retiree Professional Council Meeting, Part 2
Description: This session is part 2 of a meeting of the Annual State Retiree Professional Council.
Speaker: Loretta Courie, Southern Section Chair, Retiree Professional Council

Session ID: RET33
Room: 207
Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.
Title: Coordinating Other Benefits with CalPERS and CalSTRS
Description: During this informational workshop by an independent company not affiliated with the Social Security Administration, CalPERS or CalSTRS, you’ll learn how to coordinate Social Security benefits with CalPERS and CalSTRS; what five factors you should consider when deciding to apply for Social Security; how to get the most out of your 403(b); whether income taxes will affect your pension; and how to survive pay cuts and still retire.
Presider: Alice Grundman, Eastern Section Chair, Retiree Professional Council
Speaker: Clay Cardozo, Assistant Vice President and Assistant Branch Manager, First Investors Corporation
Speaker: Mahalene Dulay, Senior Financial Services Representative, First Investors Corporation

Risk Management

Session ID: RM10
Room: 103
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: Ergonomics for Millennials? Really?
Description: In just a few years, millennials (members of Generation Y born between the late ‘70s and late ‘90s) will make up 75 percent of the global workforce. The young people coming into the workforce now have been using technology all their lives and have developed behavioral patterns and habits around their use of technology that will be impossible to change. Risk managers have focused much of their attention on the needs of aging employees, but we are overlooking a potentially more challenging ergonomic conundrum – ergonomics for millennials. This session will help you understand the ergonomic demands and expectations of the millennial workforce and how to integrate them into the realities of the workplace. Along with learning practical ways to manage young workers’ comfort and deal with potential pre-existing injuries, you’ll learn how to adapt current ergonomics strategies to accommodate the new behavior patterns of young employees.
Speaker: Kathy Espinoza, MBA, MS, CPE, Director of Ergonomic Services, Keenan & Associates

Session ID: RM12
Room: 204
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.
Title: Where Did You Hear That? Risk Communication: Credibility and Trust During Emergencies
Description: One of the most important factors in ensuring a successful response to any school emergency is effective communication. Credibility and trust are essential preconditions upon which success depends and that takes pre-event preparation.
Speaker: Donna Gingera, President, Hour-Zero Crisis Consulting, Ltd.

Session ID: RM13
Room: 103
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Is There an App for That? Crisis Management and Planning for the Mobile Age
Description: As professionals in the education industry, our top priority is the safety of our students, faculty and staff. We may feel that our current crisis plans are adequate, but it’s important to be aware of the restrictions and problems that may arise from purely analog communication systems. Binder-based plan documents can be useful for training purposes, but in the event of an actual emergency when time is the most precious resource you have, do all staff and faculty have access to the binder, poster or emergency flipchart? What can we do to keep our plans relevant?
Presider: Rich Rebenstorff, Director, Maintenance & Operations, Newport Mesa USD
Speaker: Jamie Givigliano, Senior Account Manager, School Dude

Watch for Updates!

CASBO will provide open-call workshop information and ongoing conference updates. Check your inbox and our website at casbo.org.
Risk Management

Session ID: RM14
Room: 103
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Title: Knock, Knock. Who's There? Cal-OSHA. Now What!
Description: How does a school district handle a CalOSHA inspector? What are your rights? How much information do you provide? Can you send the inspector away? Do you have to pay for the fine? How do you get your money back? What are the most important regulations a manager should comply with? A retired Cal-OSHA inspector will give attendees inside information about what to expect and how to respond to an OSHA inspection.
Speaker: Dick Monod de Froideville, Safety Engineer/Industrial Hygienist, Consultant - Retired CalOSHA

Session ID: RM20
Room: 103
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: You Want Me to Do What? How's a Safety Professional Supposed to Keep up on All That's Required of Them? The Safety Matrix!
Description: As a newborn or seasoned safety professional in schools, discovering, forming and understanding regulatory compliance issues can be a daunting task. The term “matrix” is from the Latin word for womb. So where do we begin with compliance and how to prioritize your risk management program? This workshop will give you the tools to assist with prioritizing and forming a risk management program.
Speaker: Lisa Donaldson, Business Services Assistant II, El Dorado County SELPA/Charter SELPA
Speaker: Garth Maijala, Coordinator of Industrial Hygiene, Schools Insurance Program for Employees

Session ID: RM21
Room: 103
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: Insurance Endorsements? Who Cares?
Description: An insurance endorsement is essentially any change made to your existing insurance policy. It can either expand coverage or restrict coverage. This session will address the purpose of requiring endorsements and how the additional insured endorsement can protect your organization.
Speaker: TBD

Session ID: RM23
Room: 103
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: Workers' Comp 201
Description: Managing workers’ compensation claims is complex and confusing. Case managers can benefit from learning best practices and tips for effective claims management. Participants in this session will learn best practices for handling workers’ compensation claims from time of filing, as well as how to prevent issues down the road.
Speaker: Jennifer McCain, Risk Manager, Schools Insurance Authority
Speaker: Judy Miller, Director of Risk Management & Environmental Safety, Perris UHSD
Speaker: Debra Russell, Director of Workers’ Compensation, Schools Insurance Authority

Session ID: RM30
Room: 103
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: You Pay What for Your Workers' Comp Program? Making the Best Use of Loss Data to Reduce Workers' Compensation Rates
Description: This workshop will present real-world strategies in loss control and how loss data can be used to reduce Workers’ Compensation rates. This session will also walk through how to implement effective loss-reducing programs focused on specific loss drivers that are specific to public schools. Attend to hear step-by-step design and success stories from a panel of experts.
Speaker: Aida Santillana, ARM, CPSI, Manager of Member Services WC, Santa Clara County Schools’ Insurance Group

Session ID: RM31
Room: 103
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: You Want Me to Interact With Who? Navigating the Interactive Process Throughout Your Organization
Description: This session will focus on the best practices for navigating the complex and intense paths of the Interactive Process. Coordination is required both inter-departmentally as well as inter-agency. Strategies for preventing harassment, discrimination and abusive conduct will be.
Speaker: Jennifer McCain, Risk Manager, Schools Insurance Authority
Speaker: Marcia Whiting, Claims Supervisor, Schools Insurance Authority

Session ID: RM32
Room: 103
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.
Title: They Got Our Data? Mitigation and Response Planning for a Cyber Event for Beginners
Description: Cyber insurance? Hiring a consultant? What’s a district to do? Learn what some rookies have learned about preventing data breaches and developing useful and effective response plans for when a cyber-security event occurs at your school district.
Speaker: Jennifer McCain, Risk Manager, Schools Insurance Authority
Speaker: Karla M. Rhay, Ed.D., Chief Administrative Officer, Southern California Schools Risk Management (SCSRM)

Session ID: RM33
Room: 103
Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.
Description: Join us for a roundtable discussion with a panel of experts who can give resources to address the issues schools face regarding keeping students and staff safe and in compliance. It’s common to encounter situations that don’t fit neatly into the programs and strategies you have previously learned. This is an opportunity to ask questions and engage in discussion about those situations. Please submit your questions to jmcain@sia-jpa.org no later than April 12, 2016.
Speakers: TBD
Workshop Sessions

Risk Management

Session ID: RM34
Room: 103
Day/Time: Saturday, April 16, 2016, 3:00 p.m. - 4:00 p.m.
Title: What’s New This Year? Risk Management Annual Updates: What You Need to Know!
Description: Thousands of bills are introduced and adopted by the California Legislature each year and a few dozen typically have significant impact on school agencies. This session will provide up-to-date information on the latest changes to codes and regulations. The focus will be on the high-profile bills affecting K-14 schools and will include methods for implementation strategies. A question-and-answer period will wrap up the workshop.
Speaker: Reshan Cooray, Director of Risk Services, ASCIP

Technology

Session ID: TEC10
Room: 204
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.
Title: Mobile Technology Deployment
Description: For some, deploying mobile technology is just starting, while others are well on their way. And for some, there are many steps ahead and questions to answer. Wherever you and your district are in the movement to 1:1 deployment of technology, this workshop will discuss successes and lessons being learned regarding integrating mobile technology into the classroom while building a sustainable process for staffing and infrastructure.
Speaker: TBD

Session ID: TEC11
Room: 204
Day/Time: Thursday, April 14, 2016, 12:15 p.m. - 1:30 p.m.
Title: Technology Professional Council Lunch - Security in the Age of Mobile Devices
Description: This is a “Lunch and Learn” session discussing the challenges of securing a school district network in the age of Google and mobile devices.
Speaker: TBD

Session ID: TEC13
Room: 204
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: Technology Legal Issues, Part 1
Description: Technology legal issues have only grown more pervasive and more uncertain as the technology in school districts has matured. If your district has not wrestled with the challenge of technology legal issues including email retention, social media, student privacy, technology-related labor and installation issues, it’s only a matter of time. Attend this session to discuss the issues with lawyers and district staff as they share their insights.
Speaker: TBD

Session ID: TEC14
Room: 204
Day/Time: Thursday, April 14, 2016, 4:15 p.m. - 5:15 p.m.
Title: Technology Legal Issues, Part 2
Description: This session is part 2 in a series on the legal issues related to school-based technology.
Speaker: TBD

Session ID: TEC30
Room: 204
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: CALPADS, Part 1
Description: Learn about and discuss the latest updates to CALPADS and, in particular, methods for moving your district to a place where all stakeholders begin to take ownership of the data that feeds the CALPADS system.
Speaker: TBD
**Technology**

Session ID: TEC31  
Room: 204  
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.  
Title: CALPADS, Part 2  
Description: This session is part 2 in a series on the CALPADS system.  
Speaker: TBD

Session ID: TEC32  
Room: 204  
Day/Time: Saturday, April 16, 2016, 10:30 a.m. - 11:30 a.m.  
Title: Google Basics and Beyond  
Description: If you’re interested in learning more about all the things Google can do and how it might integrate with your existing Windows environment for students, staff and administration, attend this informative session.  
Speaker: TBD

**Transportation**

Session ID: TRN10  
Room: 209/210  
Day/Time: Thursday, April 14, 2016, 8:00 a.m. - 9:00 a.m.  
Title: How to Get Into the IEP and How to Do Great Things Once You’re There  
Description: The Individuals with Disabilities Education Act (IDEA) considers transportation a related service for students with special needs. However, unlike other related service providers, transportation staff is frequently excluded from the individualized education program (IEP) process. This session will explore a variety of techniques to remedy this situation. Along the way, attendees will discover which IEPs would benefit from a transportation presence and which would not. Then, participants will learn systemic approaches to becoming essential members of the IEP team. We will show how certain questions lead to effective teamwork, while others are actually counterproductive. We’ll also explore strategies to extend classroom strategies onto the bus.  
Speaker: Pete Meslin, Director of Transportation, Newport Mesa USD

Session ID: TRN11  
Room: 209/210  
Day/Time: Thursday, April 14, 2016, 12:15 p.m. - 1:30 p.m.  
Title: Transportation Professional Council Lunch - A Rare Opportunity to Lunch and Learn With the California Department of Education  
Description: CBOs, HR, risk and transportation employees: Enjoy lunch with friends and colleagues while the California Department of Education’s Office of School Transportation talks about hot topics and key points to look out for when transporting students in California. Hear from the pros who set state transportation policy about how to ensure all students you transport are safe and what you must do to ensure your exposure to liability is as close to zero as possible.  
Speaker: TBD

Session ID: TRN12  
Room: 209/210  
Day/Time: Thursday, April 14, 2016, 1:45 p.m. - 2:45 p.m.  
Title: Call 911! Preparing for Medical Emergencies in the Workplace  
Description: School staff and bus drivers are expected to handle medical emergencies when they are on duty. However, very little training is typically offered or conducted for employees who are responsible for students so they can respond appropriately when medical emergencies occur. This workshop, useful to all school business disciplines, addresses training programs and policy development to help mitigate the shortfall of preparedness, knowledge and skills to handle medical emergencies.  
Speaker: Brent Hull, Manager, Franklin-Mckinley School District
Workshop Sessions

Transportation

Session ID: TRN13
Room: 209/210
Day/Time: Thursday, April 14, 2016, 3:00 p.m. - 4:00 p.m.
Title: The Bus in the Classroom: Teaching Independence Skills, Part 1
Description: The Bus in the Classroom is an innovative program to teach transportation-related life skills to students. Primarily aimed at students with special needs and young general ed students, this program makes transportation drivers and staff staff the teachers both in the classroom and on the bus. Using a skills-related curriculum based on the latest advances in lesson design, transporters guide students through fun and informative exercises which build new life skills and reinforce existing skills. This team presentation will introduce you to the program and provide you with all the tools necessary to implement it in your district.
Speaker: Pete Meslin, Director of Transportation, Newport Mesa USD

Session ID: TRN20
Room: 209/210
Day/Time: Friday, April 15, 2016, 8:00 a.m. - 9:00 a.m.
Title: How to Promote Your Transportation Department
Description: This panel discussion will cover ways to promote the transportation department inside and outside of your district. Hear from directors who have done an excellent job promoting their departments and get great ideas to try in your district. When you continually promote your department, everyone will remember what a great job transportation has done and will look at other departments when budget reductions are required.
Speaker: Rick Fienstein, Director of Transportation, Colton Joint USD
Speaker: Pam McDonald, Director of Transportation, Orange USD
Speaker: Pete Meslin, Director of Transportation, Newport Mesa USD
Speaker: Jason Osborn, Director of Transportation, Temecula Valley USD

Session ID: TRN21
Room: 209/210
Day/Time: Friday, April 15, 2016, 11:00 a.m. - 12:00 p.m.
Title: The Keys to the Bus: Funding, LCAP and Legislation
Description: Keeping transportation at least partially funded has been a battle for decades, never mind the myriad regulations governing the industry. This session is a must-attend for CBOs, fiscal and transportation folks to learn about the latest in funding, how LCAP fits in and what district personnel must or should know when it comes to new and recently enacted laws and regulations.
Speaker: Michael Rea, Executive Director, West County Transportation Agency

Session ID: TRN23
Room: 101
Day/Time: Friday, April 15, 2016, 4:15 p.m. - 5:15 p.m.
Title: Serving Public Education Without Violating Gift & Ethics Laws
Description: Increased scrutiny is being placed on the relationships between school districts and their consultants and service providers. With the Fair Political Practices Commission embarking on yet another investigation of potential legal violations resulting from unreported gifts, it is critical for both public officials and private companies to develop shared understanding of the technical gift rules that apply to their relationship; the repercussions to both sides when rules are violated; best practices for public officials; and best practices for vendors to develop productive, ethics-conscious relationships while meeting the business objectives of both sides. This is a joint session with purchasing, at purchasing.
Speaker: Marilyn Cleveland, Attorney, Dannis Woliver Kelley

Session ID: TRN30
Room: 209/210
Day/Time: Saturday, April 16, 2016, 8:00 a.m. - 9:00 a.m.
Title: Getting in Tune with Controlled Substances, the DMV and Medical Certificates
Description: This session is part 2 in a series on The Bus in the Classroom program. Description: This panel discussion will cover ways to promote the transportation department inside and outside of your district. Hear from directors who have done an excellent job promoting their departments and get great ideas to try in your district. When you continually promote your department, everyone will remember what a great job transportation has done and will look at other departments when budget reductions are required.

Session ID: TRN31
Room: 209/210
Day/Time: Saturday, April 16, 2016, 9:15 a.m. - 10:15 a.m.
Title: The IEP Team Has Offered to Transport the Student: Now What?
Description: Whether a child with a disability requires transportation to benefit from special education is decided by the student’s Individualized Education Program (IEP) team. The IEP team also decides how transportation should be implemented. For obvious and practical reasons, decisions about special education transportation cannot be made without informed input from a school district’s transportation department. This workshop will present an overview of a school district’s transportation obligations for special needs students; strategies for information sharing and coordination between the special education and transportation departments to increase student service and maximize efficiency; and information on how to allow for sufficient time to properly procure those services.
Speaker: Deidree Sakai, Attorney, Dannis Woliver Kelley
Speaker: Matt Tamel, Attorney, Dannis Woliver Kelley
Transportation

Session ID: TRN33
Room: 209/210
Day/Time: Saturday, April 16, 2016, 1:45 p.m. - 2:45 p.m.
Title: Good Lord, It's Hot! Essential Info You and Your District Must Know About Transportation, Part 1
Description: This is the perfect session to end the conference with. This information-packed double session will provide you with valuable information districts big and small need to stay out of hot water. Learn about the latest legal issues and case law concerning all aspects of transportation and explore the law through the lens of the Legislature’s goal of providing safe passage for students. Consideration will be given to transporting students with special needs, safely and cost effectively, while minimizing your exposure to due process hearings. What policies should districts develop to ensure that students are safe when traveling to and from athletic activities, while also protecting against potential liability? What is important to consider in hiring and managing bus drivers? What special procurement laws are available to help keep transportation costs low as energy costs rise? And how do all these issues fit together?
Speaker: Summer Dalessandro, Senior Counsel, Lozano Smith, LLP
Speaker: Megan Macy, Partner, Lozano Smith, LLP

Session ID: TRN34
Room: 209/210
Day/Time: Saturday, April 16, 2016, 3:00 p.m. - 4:00 p.m.
Title: Good Lord, It's Hot! Essential Info You and Your District Must Know About Transportation, Part 2
Description: This is part 2 of an informational series on what districts need to know to properly handle sticky transportation issues.
Speaker: Summer Dalessandro, Senior Counsel, Lozano Smith, LLP
Speaker: Megan Macy, Partner, Lozano Smith, LLP

CASBO will provide open-call workshop information and ongoing conference updates. Check your inbox and our website at casbo.org.
ANNUAL CONFERENCE & CALIFORNIA SCHOOL BUSINESS EXPO
APRIL 13-16, 2016