# ACCOUNT CODES 101



An Introduction to the School Business Account Code Structure

## SEPTEMBER 14, 2021 10AM

BROUGHT TO YOU BY

## CASBO'S SAN DIEGO/IMPERIAL COUNTY SECTION

ACCOUNTING PROFESSIONAL COUNCIL CHAIR WORKGROUP

### A PRESENTATION TO HELP THE ENTRY-LEVEL EMPLOYEE LEARN:

- Overview of the account code structure
- Definition of each component
- How to build a budget string
- Tips for coding mileage, travel, and payroll
- Example scenarios followed by Q&A
- Online resources

### REGISTRATION REQUIRED

A REGISTRATION LINK WILL BE SENT. TO REQUEST A REGISTRATION LINK, CONTACT KAY PUGH

#### \*There is no cost to attend\*

#### SHARE THE FLYER

A great introduction for the entry-level employee and/or a refresher for those that are expanding their duties as they grow within school business • Webinar to be recorded

INTERESTED IN PARTICIPATING IN THE ACCOUNTING WORKGROUP?

Contact Kay Pugh, <u>kay.pugh@sdcoe.net</u> for additional information

